

Booragoon Primary School P&C Association

Minutes of General Meeting Wednesday 22nd February 2017

Held: Booragoon Primary School Staffroom
Meeting Opened: 7.34pm

ATTENDANCE

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| Barbara Horan | Hamish McElwee | Ashley Bird |
| Kendall Brown | Samantha Khoo | Sandra Putt |
| Irene Cooke | Sarah Forbes | Karoline Plange |
| Taryn Hansen | Xiaofei Xu | Yiru Chen |
| Rob Butler | Clayton Godwin | Clement Wong |
| Melissa Henson | | |

APOLOGIES

ITEMS

ACTION

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| <p>1. Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the previous General Meeting of Booragoon Primary School P&C Association held on 30th November 2016 be confirmed as an accurate record.</p> <p>Moved: Sandra Putt Seconded: Sarah Forbes</p> | <p>Motion carried</p> |
| <p>2. Business Arising from Previous Minutes</p> <p>2.1 [On-going carried forward item] General discussion regarding the 50th anniversary of Booragoon Primary School in 2017.</p> <ul style="list-style-type: none"> • Communication from Sheree Strawbridge and Faye Feizaks indicated that the 50th anniversary BPS merchandise minimum limits had not been met. Kendall Brown to find out from Sheree/Faye how much is still required to meet the minimum order quantity. • Leavers shirts will have the 50th logo on it. • The aerial photographs to be formally presented to the school by Hamish McElwee at an upcoming assembly. • Cocktail evening to be held at Tomkins on the Swan on 21st October. To start the presale tickets through Trybooking.com. Also to allocate donation items to each year group. • Garden City will be providing the school with a vacant tenancy in 28th September to 1st October to have displays. <p>2.2 Solar panel update</p> <ul style="list-style-type: none"> • Ashley Bird had discussions with a friend at Palmyra Primary School who recommended that the cost of a consultant be part of the solar panels. • Clayton Godwin provided advice regarding the choice of solar panels and the estimated savings. The savings/production will depend on the size of the system. If it was done in stages, then the inverter is the main consideration. Bigger inverters can be done in stages. | |

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| <p>2.3 Movie night fundraiser</p> <ul style="list-style-type: none"> • There wasn't enough time to plan this event for the start of the year as submissions for the grant to hold the movie night needed to be at least 6 months ago. To consider at an alternate time. | | | | | | | | | |
| <p>3. Correspondence – Samantha Khoo</p> <p>3.1 Correspondence In:</p> <ul style="list-style-type: none"> • Various fundraising letters/flyers <p>3.2 Correspondence Out:</p> <ul style="list-style-type: none"> • n/a | | | | | | | | | |
| <p>4. Reports</p> <p>4.1 Principal's Report – Barbara Horan</p> <p><u>ADMINISTRATION</u></p> <ul style="list-style-type: none"> ➤ Current enrolment – 403 students. ➤ We have 12 mainstream classes this year plus 2 Pre Primary classes and 3 Kindy classes ➤ New staff this year: <table data-bbox="379 833 1129 996" style="margin-left: 40px;"> <tr> <td>Ms Julie Le</td> <td>Year 5, Room 12</td> </tr> <tr> <td>Mrs Carmel Bochenek</td> <td>Year 1, Room 2</td> </tr> <tr> <td>Ms Stephanie Rate</td> <td>Year 2/3, Room 7 (Thurs, Fri)</td> </tr> <tr> <td></td> <td>Year 2, Room 1 (Odd Wed's)</td> </tr> </table> ➤ Parent meetings took place throughout Weeks 3 and 4. The vast majority of parents took the opportunity to meet with their child/ren's teachers to discuss class processes, expectations and routines. ➤ Our new Chaplain, Mrs Joyce Barrett joined us at the beginning of the year to replace the now retired Jenny Mazalevskis. Joyce hit the ground running, having organised a new parent morning tea for this Friday morning. ➤ Formal assemblies commence in Week 4, the first class assembly for the year being hosted by Miss Lindsay and Room 1. <p><u>STUDENTS</u></p> <ul style="list-style-type: none"> ➤ Beach swimming for Year 6 took place in Week 3, and the students really enjoyed the experience. This is a compacted program, in which the students take a double session each day over the course of a week. ➤ Student leaders will present their speeches tomorrow morning (Thursday), and carry out the voting. We hope to announce the successful candidates at Friday's assembly. ➤ The Tables Competition is again taking place this year. It's a great way to get all students rote learning their tables. <p><u>CURRICULUM</u></p> <ul style="list-style-type: none"> ➤ Our new whole school program in Spelling, Sound Waves is up and running. There were a few glitches in the process in that quite a number of parents opted to purchase the workbooks themselves, rather than ordering them through the Personal Items List. Not all retailers carry stock, so there was some delay in some students having a book in which to work. It's likely that the majority of parents will go through Tools for School next year. The price is the same regardless of the supplier. <p><u>GROUNDS AND FACILITIES</u></p> <ul style="list-style-type: none"> ➤ Dean has completed the pathways at the front of the school, and has planted roses into the newly prepared rose garden. | Ms Julie Le | Year 5, Room 12 | Mrs Carmel Bochenek | Year 1, Room 2 | Ms Stephanie Rate | Year 2/3, Room 7 (Thurs, Fri) | | Year 2, Room 1 (Odd Wed's) | |
| Ms Julie Le | Year 5, Room 12 | | | | | | | | |
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| <p>➤ The car park was resurfaced, and bays marked during the holiday. It's a vast improvement to appearance of the front of the school.</p> <p>➤ Parents continue to park in ways that are unsafe to children; and frustrate the neighbours. The latest issue is parents parking right over the footpath in front of the double gates leading onto the oval in Clements Road. This is necessitated children having to walk onto the road to traverse that area. As well, parents are once again parking on the verges and driveways of home opposite the school on The Ramble. I'll flag these two issues in the Newsletter.</p> | |
| <p>4.2 Treasurer's Report – Ashley Bird</p> <ul style="list-style-type: none"> • See report circulated • Total cash on hand is approximately \$80k. • Allocated funds carried forward from 2016: <ul style="list-style-type: none"> Nature Play - \$13k Canteen maintenance - \$1k Movie night - \$0.5k Leavers shirts - \$3.5k (any surplus from shirts to be donated to the disco) Graduation disco - \$3.5k • Unallocated funds \$26.7k • P&C app maintenance – need to review this item to see if it is worth continuing • Barbara Horan brought up the idea of a mosaic for the school with contributions from each student. This would be placed on the PP wall. Cost \$6800 - the school contributes \$2000; each child pays \$10 (totals approximately \$3000); and Barbara Horan requested for the P&C to contribute \$2000. <p>Motion: To allocate \$2000 for the school mosaic. Moved: Ashley Bird Seconded: Sandra Putt</p> | Motion passed |
| <p>4.3 Canteen Report – Kendall Brown</p> <ul style="list-style-type: none"> • Quiet start and still would like more volunteers. | |
| <p>4.4 Fundraising Update</p> <ul style="list-style-type: none"> • A preliminary fundraising calendar was circulated. To be revised as required. • The next big event is the Easter raffle which will be hosted by the pre primary group. | |
| <p>4.5 Grounds Committee Report – Paul Buckman</p> <ul style="list-style-type: none"> • n/a | |
| <p>4.6 School Board Report – Kendall Brown</p> <ul style="list-style-type: none"> • n/a | |
| <p>4.7 Safety House Report – Sarah Allen</p> <ul style="list-style-type: none"> • n/a | |
| <p>4.8 Kitchen Garden Committee's Report – Hamish McElwee</p> <ul style="list-style-type: none"> • Only one volunteer so far for the Gnomes club. Looking to have a few | |

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| <p>people so that a rotation schedule can be implemented this year. Aiming for the Gnomes club to start in term 2.</p> | |
| <p>4.9 School Banking Report –Sarah Forbes</p> <ul style="list-style-type: none"> • All going well. The new location is great. | |
| <p>4.10 Champion Dads –Paul Buckman</p> <ul style="list-style-type: none"> • n/a | |
| <p>5. General Business</p> <ul style="list-style-type: none"> • n/a | |
| <p>6. Next Meeting</p> <p>The next meeting (Annual General Meeting) will be held on Wednesday 29th March 2017 at 7.30pm in the Staffroom.</p> <p>Meeting Closed: 9.30pm</p> | |