

Booragoon Primary School P&C Association

Minutes of General Meeting Wednesday 26 June 2017

Held: Booragoon Primary School Staffroom

Meeting Opened: 6.30pm

ATTENDANCE

Barbara Horan
Kendall Brown
Sarah Forbes
Sarah Allen
Lucille Bazen

Ashley Bird
Karolina Plange
Sandra Putt
Sharon Russell

Janine Jenkins
Kelly Drabble
Amir Deilami
Hamish McElwee

APOLOGIES

Neisha Hackett
Samantha Khoo

Irene Cooke
Sharon Power

ITEMS

ACTION

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<p>1. Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the previous Annual General Meeting of Booragoon Primary School P&C Association held on 29 May 2017 be confirmed as an accurate record.</p> <p>Moved: Ashley Bird Seconded: Barbara Horan</p>	<p>Motion carried</p>
<p>2. Business Arising from Previous Minutes</p> <p>2.1 [On-going carried forward item] General discussion regarding the 50th anniversary of Booragoon Primary School in 2017.</p> <p>Cocktail party update</p> <ul style="list-style-type: none"> • Cocktail Party and Commemorative Book sales commenced together on Monday 12 June 2017. Sold 70 tickets as at 23/6/17. • MC for the evening – a past student from 1967 has offered to be MC for the evening. Sharon Power is meeting with him soon. • Entertainment – The band has forwarded their current song list and asked for song selections to be made. This will be discussed in more detail at the 50th year working group meeting on Thursday. A selection of music from each era will be made in keeping with the theme. Also a call will be put out to string quartets or similar ensembles within the school community firstly. If anyone would have some ideas on an ensemble this would be great. • Sharon Power is visiting the venue to review layout etc for evening over the holidays. • A 50th Year Raffle will be run leading up to and drawn on the Cocktail Party evening. Permit will be required as it will run for about a month. Need to consider possible purchase a major raffle prize, such as Crown Towers overnight stay, or similar. Looking for anyone interested in running the raffle. • To assist in the fundraising on the night, a silent auction or other open auction is being considered. Anyone interested in assisting with sponsorship drive is 	

<p>encouraged to contact P&C. A flyer will go out in due course asking for support from local businesses/families</p> <p>Motion:</p> <ul style="list-style-type: none"> • That some of the P&C funds raised from the selling of the pavers be used to purchase a custom made 50th anniversary paver set, to a value of \$401.50. <p>Moved: Hamish McElwee Seconded: Janine Jenkins</p>	Motion carried
<p>3. Correspondence</p> <p>3.1 Correspondence In:</p> <ul style="list-style-type: none"> • Various <p>3.2 Correspondence Out:</p> <ul style="list-style-type: none"> • n/a 	
<p>4. Reports</p> <p>4.1 <i>Principal's Report – Barbara Horan</i></p> <p>ADMINISTRATION</p> <ul style="list-style-type: none"> • Current enrolment – 409 students. • Mr Laven and Mr Brodie finish their contracts at the end of this week, and Mrs Waldron and Mrs Dos Santos return next term. They've both done a great job and we've enjoyed having them on the staff. • I will be away for the first three weeks of next term on LSL. <p>STUDENTS</p> <ul style="list-style-type: none"> • The Eagles Cup competition ended last week. We had mixed fortunes, winning some games throughout the competition, and losing others. Our students conducted themselves creditably and as always were good ambassadors for their school. • There have been many excursions this term, ref the whiteboard. Children thoroughly enjoyed the Farm Education program last week. • Our Student Leaders organised Dress up as a Pirate Day last Friday to raise funds for childhood cancer. The vast majority of students (and teachers) participated and we raised \$450 for this very worthy cause. • Members of the Year 5/6 extension class organised a paper plane flying competition, also last week. There were prizes for the plane that flew the furthest, and the most creatively decorated plane. This tied in with their program, and the comp was a lot of fun. Heats and finals were held in the UCA at lunch time. • The annual disco will be held this Friday evening, many thanks to the organisers of this event. <p>CURRICULUM</p> <ul style="list-style-type: none"> • Currently students are registering to attend the Australian Maths Competition. We would like to expand the number of students participating. • Mrs Fletcher and Mrs Visser have been involved in a term-long project, along with teachers from all of our network schools. Curtin University and Datacom 	

are coordinating the program based on Digital Technologies. The DREAM project is designed to assist primary teachers to integrate digital technologies into their practice and support use of the Digital Technologies Resource Kits provided by the Department of Education.

GROUNDS AND FACILITIES

- The refurbishment of the junior and middle school toilets are on-going. The walls, floors, and ceilings have been painted; and half a dozen cracked pedestals and lids have been replaced. There are some issues with the quality of the work, and this is being followed up on.
- As part of the Room 1-4 activities for our 50th, Dean has tidied up the nature area alongside The Ramble, and the children have been engaged in planting many new native plants.
- The Grounds Committee have come up with a 20 Year Grounds Plan. It involved getting rid of trees and bushes that are not native, and replacing them with flora that is.
- The named bricks that were under the non-slip tiles at the entrance to the school have been taken up and re-laid.

4.2 Treasurer's Report – Ashley Bird

- See report circulated
- Unallocated funds are approximately \$32,600

4.3 Canteen Report – Kendall Brown

- See minutes of canteen committee meeting circulated
- Canteen is considering option to sell fruit baskets to parents - \$20-25 per week. Need to provide your own basket and sign up for 5 week block. Minimum of 12 parents would need to sign up.
- Monday and Tuesdays – lunch box orders are very quiet. Canteen is considering whether or not to continue this option
- Kindy orders also very low. It was noted that some kindy parents may not be aware that kindy kids can order from the canteen.
- A question was raised regarding whether coffee machine could be run on Friday during assemblies. Availability of volunteers is the issue. There was some discussion on whether it could be done on a self-serve basis – consensus was that at least one volunteer would need to man it.

4.4 Social Committee Update

The currently scheduled fundraising events for the remainder of the year are:

- Lapathon – scheduled for Friday 13th October. Organising year group = year 6
- School Athletics – date TBC. Organising year group = year 2
- 50th Anniversary cocktail party – Scheduled for Saturday 21 October. Event being coordinated by 50th Anniversary committee (Sharon Power). Will need parent volunteers for various aspects of the event, including

organising fundraising raffle and silent auction.	
<p>4.5 Grounds Committee Report</p> <ul style="list-style-type: none"> 20 year planting plan is in place. Existing non WA native trees will gradually be replaced with WA natives 	
<p>4.6 School Board Report – Kendall Brown</p> <ul style="list-style-type: none"> Board meeting was held on 6 June. Topics of discussion included Annual Report, toilet upgrade, Naplan tests, 50th Anniversary book, update on friendly schools plus by Megan, the register of parents' expertise, Qkr App for paying fees or excursions from phone, and LOTE (the school has now interviewed a Japanese teacher for this 0.4 FTE position) 	
<p>4.7 Safety House Report – Sarah Allen</p> <ul style="list-style-type: none"> One more safety house added bringing the total to 33 	
<p>4.8 Kitchen Garden Committee Report – Hamish McElwee</p> <ul style="list-style-type: none"> Gnomes club continuing to be held each Sunday at 2pm. Club will continue in term 3 at the same time. Gnomes have planted and are watering couple of jarrah seedlings to replace those that died last year (near Stage 2 nature play), and same for a couple of Banksias in the native area on other side of footpath from stage 2 nature play. Self serve pop up shop (Esky) continuing each Monday outside the admin building. There are still places available for more gnomes in the club. There was some discussion on whether people are aware that the club is now on a Sunday. 	<p>Put up a flyer outside classrooms and/or send email to parents to advise the club is now at 2pm on Sunday.</p>
<p>4.9 School Banking Report - Sarah</p> <ul style="list-style-type: none"> Continuing as usual. Has been a little quiet, particularly kindy and pre-primary. Also low on volunteers. 	<p>Include reminder on school banking in P&C page in next school newsletter</p>
<p>4.10 Champion Dads</p> <ul style="list-style-type: none"> Top gun volleyball night successfully held on 22 June (big thank you to Carl for organising) 	
<p>5. General Business</p>	

<p>5.1 Solar panels</p> <ul style="list-style-type: none"> • Peak Consultants have provided report and recommendations. It is a comprehensive analysis • It would be too expensive to have a system which covers all the school's electricity costs • Peak Consultants recommendation is a 38kW system with a 30kW inverter. If the inverter is larger than 30kW; the school would need a special licence from Western Power (\$5,000), + more engineering and upgrade work. Would be prohibitively expensive. School maximum electricity use = 34kW, so the 30kW inverter would almost meet that during optimal solar generation conditions during the period in the middle of the day. • The panels would be installed on north and east facing roofs • Preliminary estimate of electricity saving = \$11,500/yr (based on no feed in tariff). • Can try to negotiate a feed in tariff with Synergy. • Next stage – would put system to tender with Department of Education approved suppliers • Cost of system estimated to be 25k, plus installation and consulting costs. • Little value in battery storage, because would be using almost all electricity used during the day. • Maintenance costs – Department of Education accepts the maintenance liability <p>Motion to be voted on:</p> <ul style="list-style-type: none"> • That Peak Consultants' recommendation on new solar power system for the school be accepted, and that \$35,000 be allocated to the purchase of the new system. <p>Moved: Ashley Bird Seconded: Kendall Brown</p> <p>5.1 WACSSO conference</p> <ul style="list-style-type: none"> • WACSSO Conference is on 19-20 August 2017. The P&C has complementary attendance for one person if anyone would like to attend. 	<p>Motion Carried</p>
<p>6. Next Meeting</p> <p>The term 3 meetings will be held on Monday 31 July 2017 and Monday 28 August 2017 at 7.00pm in the staffroom.</p> <p>Meeting Closed: 8.24 pm</p>	