

Booragoon Primary School P&C Association

Minutes of General Meeting Wednesday 27 November 2017

Held: Booragoon Primary School Staffroom
Meeting Opened: 7.00pm

ATTENDANCE

Barbara Horan
Kendall Brown
Kelly Drabble

Ashley Bird
Karolina Plange

Hamish McElwee
Irene Cooke

APOLOGIES

Sandra Putt
Sarah Allen

Sharon Power

ITEMS

ACTION

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<p>1. Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the previous General Meeting of Booragoon Primary School P&C Association held on 16 October 2017 be confirmed as an accurate record.</p> <p>Moved: Ashley Bird Seconded: Barbara Horan</p>	<p>Motion carried</p>
<p>2. Business Arising from Previous Minutes</p> <p>- 50th anniversary cocktail party. Ashley Bird provided a summary of funds spent and raised on the cocktail party (summary emailed by Sharon Power). Total revenues from ticket and merchandise sales and silent auction = \$15,623 (pending donation from Tomkins on Swan). This was more than sufficient to cover all costs of running the event.</p> <p>- 50th Anniversary merchandise. There are currently about 250 badges and 50 stubby holders remaining to be sold. These will now be offered at remaining assemblies etc at reduced price - \$3 each, or 2 for \$5 (Barb will plug at next assembly). Hamish will also take surplus stubby holders to sell at the Champion Dad's lawn bowls event.</p>	
<p>3. Correspondence</p> <p>3.1 Correspondence In:</p> <ul style="list-style-type: none"> • Mail from Anne Heaven regarding ex-student who recently swam the English Channel. <p>3.2 Correspondence Out:</p> <ul style="list-style-type: none"> • n/a 	
<p>4. Reports</p> <p>4.1 Principal's Report – Barbara Horan</p> <p><u>ADMINISTRATION</u></p>	

- Current enrolment – 409 students.
- On our current numbers, we'll have 2 x Kindy groups; 2 x Pre Primary Classes and 12 mainstream classes next year. The structure is very funding-driven, and we have some funding issues in 2018.
- I'm encouraging all parents/caregivers to purchase a Sound Waves workbook for their children through the booklist. It was a very messy this year, with some parents still trying to obtain books well into the school year. Some tried to purchase books through our booklist provider but they had a minimum order policy. Others tried to buy the books online. One complication is that not all students are working on their year level book. Teachers have provided us (Admin) with a list of which book is required for each student, and we'll carry out a bulk order with Ziggy's to deliver those books to school in the week prior to school commencing. This way, every student who orders through the booklist will have their book in Week 1. There is no saving by purchasing the book from another retailer.
- Edu Dance concerts are on Monday, 4th and Thursday 7th December.
 - Monday 4th December – PPB, Rooms 4, 7, 8, 9, 11, 12
 - Thursday 7th December – PPA, Rooms 1, 2, 3, 10, 11, 13, 14

STUDENTS

- In Week 5 our Year 5 and 6 students had the opportunity to play a game of lacrosse in their sport time, conducted by the East Fremantle Lacrosse Club. Students were given the opportunity to play a couple of friendly inter-school games after school if they are interested.
- By way of something different the Year 6s conducted a toy sale to raise funds for their parting gift to the school, (check out the buddy seats from last years' group). Students were asked to bring in a small pre-loved toy to donate to the sale, and items were sold for 50c - \$2. The amount raised was close to \$500, which was a fantastic effort.
- Graduation planning is well under way. The function is on Monday of the last week of school, (11th December). Students are making artworks for the displays at John Curtin, and writing and practising their speeches. Invitations for special guests and families have been sent. The Year 6 Disco is on in the evening of the last day of school, 14th December.
- Several transitions and orientations have taken place, with a couple still to go. Kindy to PP transition is on 29th November, as is Kindy orientation.
- The Kindy Christmas concert is on Monday, 11th December. Everything has an end-of-year feel about it.

CURRICULUM

- Over the next couple of weeks we'll be carrying out the final review of our 2017 NAPLAN and Year Level targets. These targets represent the fine-grained planning that contributes towards achievement of the Strategic and BP targets. The Deputies and I will meet with teachers to discuss their planning and the extent to which they've met their targets. There's an accountability element to this process, teachers know what the expectations are and they have an opportunity to present their reflection on their results.

GROUNDS AND FACILITIES

- The Grounds Committee prepared the ground to enable us to replant grass over the 'bald area in front of the soccer goals on the oval. We're giving the area the best chance of taking root by re-directing play. I'd like to request the Grounds Committee to establish a second (alternative) soccer field by cementing new struts into the ground.

4.2 Treasurer's Report – Ashley Bird

- Current unallocated funds = \$4,437, however estimated costs from Dept of Education for Solar project has increased to \$53,685 (\$7,685 more than

<p>currently allocated). The will be offset by funds currently sitting in trybooking site from cocktail party that have not yet been transferred to the P&C account (net of unpaid costs for the cocktail party).</p> <ul style="list-style-type: none"> • Ashley will run an updated set of accounts in a few weeks to get a firmer estimate of year end unallocated funds. • Any decision on allocating further funds to the solar project (if needed) will be deferred until the Dept of Education has run the tender for the solar panel installation (at which point a firmer estimate of costs will be available). A final decision on proceeding (including choice of supplier) will be made at that time. If the new cost estimate is higher than currently allocated, the decision on installation timing will also be made at that time. • P&C Appropriations for next year were also discussed. Barb provided an update on the school budget for next year. For a number of reasons beyond the school's control there has been a significant cut to the school budget for 2018 compared to 2017, so various costs have needed to be cut from the budget. The P&C Appropriations (in prior years, \$15,000) will therefore be particularly important to the school next year (and are currently in the [reduced] budget). The timing of the Appropriations is more flexible though – they don't necessarily need to be provided at the start of the year. The general consensus was that in light of the school's budget situation the P&C should endeavour to provide the same level of Appropriations for 2018 as prior years. This will be put to a motion at a P&C meeting early in 2018. 	
<p>4.3 Canteen Report – Kendall Brown</p> <ul style="list-style-type: none"> • See separate canteen report • Canteen is going well and is above breakeven again this year (after being below last year). • Kendall and Neisha will be making some changes to their hours next year (Neisha reducing her hours, and Kendall increasing hers) 	
<p>4.4 Social Committee Update</p> <ul style="list-style-type: none"> • Fundraising events for 2017 now complete • Fundraising events in early 2018 will be: <ul style="list-style-type: none"> ○ Bunnings BBQ (17 March 2018) ○ Possible outdoor movie night (to be confirmed) 	
<p>4.5 Grounds Committee / Champion Dads – Hamish McElwee</p> <ul style="list-style-type: none"> • Champion Dads: <ul style="list-style-type: none"> ○ Recent Bikes for Africa event was a success ○ Champion Dads lawn bowls night coming up in early December (last Champion Dads event for the year) • Grounds committee: <ul style="list-style-type: none"> ○ Ground committee activities for 2017 are now completed ○ 2018 activities will include movement of soccer goalposts, remulching of nature plays, and completing limestone wall work on The Ramble side of the school. 	

<ul style="list-style-type: none"> ○ An idea was also recently raised by one of the Dads to create a small junior primary nature play area along The Ramble (potential future project). ○ The new natives along Clements Road (Kangaroo Paws and Conostylis) will need reticulation before the summer school holidays commence. 	
<p>4.6 School Board Report – Kendall Brown and Barb Horan</p> <ul style="list-style-type: none"> • School Board meeting was held recently. Similar agenda items discussed to current P&C meeting, plus some discussion on Naplan. 	
<p>4.7 Safety House Report</p> <ul style="list-style-type: none"> • N/A 	
<p>4.8 Kitchen Garden Committee Report – Hamish McElwee</p> <ul style="list-style-type: none"> • Gnomes club continuing to be held each Sunday at 2pm. • Planning to change the format next year, to open up the club to all year groups (currently open only to year 3 above), and to parents to come along with their children. Will probably continue to hold the club on weekends. 	
<p>4.9 School Banking Report – Sarah Forbes</p> <ul style="list-style-type: none"> • N/A 	
<p>5. General Business</p> <ul style="list-style-type: none"> - Kendall Brown will create a P&C Instagram page, with content which mirrors that on the BPS P&C Facebook page. - Some discussion on P&C succession. The current Treasurer (Ashley Bird) and Vice President (Karolina Plange) will be transitioning out of those roles next year. Need to find successors for those roles ahead of AGM next March. - General discussion on engaging junior primary parents early next year to encourage involvement in the P&C. Barb Horan and Kelly Drabble will help push this. Irene to be invited back to tell her 'P&C story' to new parents. - Today was the final P&C meeting for Irene Cooke (after 14 years of involvement!). A massive thank you to Irene for her enthusiastic and tireless contribution over the years. 	
<p>6. Next Meeting</p> <p>The Term 1 meetings in 2018 will be held in the staffroom on Monday 26 February and Monday 26 March at 7.00pm.</p> <p>Meeting Closed: 9.00 pm</p>	