

Booragoon Primary School P&C Association

Minutes of Annual General Meeting Wednesday 26 March 2018

Held: Booragoon Primary School Staffroom
Meeting Opened: 7.00pm

ATTENDANCE

Sarah Allen
Ashley Bird
Kendall Brown
Sopheak Cowell
Kelly Drabble
Nika Engel
Barbara Horan
Hamish McElwee
Robyn Munro
Kate Pascoe
Karolina Plange
Beth Tomlinson
Kevin Vincenti

APOLOGIES

Kylie Buckman
Sharon Russell

ITEMS

ACTION

<p>1. Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the previous General Meeting of Booragoon Primary School P&C Association held on 26 February 2018 be confirmed as an accurate record.</p> <p>Moved: Ashley Bird Seconded: Barbara Horan</p>	<p>Motion carried</p>
<p>2. Business Arising from Previous Minutes</p> <p>- <i>n/a</i></p>	
<p>3. Correspondence</p> <p>3.1 Correspondence In:</p> <ul style="list-style-type: none"> • n/a <p>3.2 Correspondence Out:</p> <ul style="list-style-type: none"> • n/a 	

4. Reports / updates

4.1 Principal's Report – Barbara Horan

ADMINISTRATION

- Current enrolment – 386 students.
- Mr Godwin has been working over the past 12 months to prepare the school to commence online NAPLAN testing. 280 schools are participating this year, with the remaining schools transitioning in 2019. Year 3 will carry out all tests with the exception of Writing online, and Year 5 will do all tests online. Mr Godwin is carrying out a 'dry run' with students on the last Wednesday of term to make sure that the technology and ACARAs systems are ready.
- Huge thanks to Rob Butler and his crew for organising the Dads and Kids Camp Out. Happily the weather remained fine, and a fabulous time was had by all.
- Individual parent meetings will be scheduled before the end of term – keep an eye out for the booking sheets. We encourage all parents to take advantage of the opportunity
- As ANZAC Day falls in the school holidays, we'll hold our formal ANZAC ceremony on the last day of term - Friday, 13th April.
- I'll be taking LSL for the first week back of Term 2.
- 2018 is an AEDC (Australian Early Childhood Census) collection year. This is a nationwide census that measures the progress of children in Pre Primary. The data is used by early childhood educators, health services, local councils, community groups and government to plan and allocate the right type of services, resources and support for communities.
- There will be a Scholastic Book Fair in the library after school next Thursday and Friday, (5th and 6th April) and the following Monday and Tuesday (9th and 10th April).

STUDENTS

- Year 6 leaders reported back on their National Young Leaders Day experience at last week's assembly. They had a great time, and came back with some powerful messages about reaching your potential in spite of hardship and challenges, and striving for excellence.
- Our House swimming carnival was a great success, in spite of it being the hottest day of summer; and conditions at the pool being very hot and humid. Medallions and the championship trophy were awarded at a special assembly the following day. The interschool competition will be held at the HBF Stadium (ex-Challenge Stadium) next Thursday 5th April.
- Our Easter Hat Parade is this Thursday. Children at Booragoon go to great lengths in the preparation of the head adornment, and it's great to see almost full participation.
- On 6th April our senior students are involved in a lightening carnival in Lacrosse and Cricket.
- A number of classes have excursions planned in the coming weeks. Year 2 is going to Kings Park, and Year 1 are going to Creec (Canning River Eco Education Centre) on 10th April.
- We celebrated Harmony Week last week, with activities taking place in classroom over the week, culminating in a Harmony Week assembly on Friday. A working group led by Ms Le coordinated the week, and they have organised an incursion on 11th April. Mana – The Spirit of Polynesia, a package of culture, personal stories and dance based on the Pacific Island region.

CURRICULUM

- Danuta Doherty, Coordinator Regional Services will work with staff on Wednesday afternoon laying the groundwork for our 2018-2020 Strategic Plan. She carried out a preliminary workshop on the SDD at the beginning of the year, and this is a follow up session.

<p style="text-align: center;">GROUNDS AND FACILITIES</p> <p>➤ Thanks to Hamish for putting information in the Newsletter about a working bee on Sunday, 8th April. Rob also mentioned this to the assembled Dads at the camp out, so hopefully we'll get a good turnout.</p>	
<p>4.2 Treasurer's Report – Ashley Bird – Tabling of audited annual financial statement for 2017</p> <ul style="list-style-type: none"> ● Current cash balance is \$86.3k, of which \$64.2k is allocated and 22.1k is unallocated (Draft figures as at 25 March). ● The solar project is included in the allocated amounts, but funds have not yet been allocated to Appropriations (last year \$15k) or graduation (last year \$3.5k). Funds will be allocated to these as P&C contributions come in (expected to be about \$11k based on prior years). ● The solar panel installation has been delayed until approximately mid-July. The reason for this is that the school's current electricity supply contracts with Perth Energy does not all for solar power. However the school is shortly commencing a new electricity supply contract with a new retailer that will allow for solar power. 	<p>Barb to discuss with the school's new electricity supplier what feed in tariff rate they will pay to the school when the school feeds surplus power into the grid.</p>
<p>4.3 Canteen update – Kendall Brown</p> <ul style="list-style-type: none"> ● Has been quite quiet recently. \$1000 down on sales compared to prior 2 years. ● Also still need more parent volunteers to help in the canteen ● One of the chest freezers is still down also – Kendall is sourcing quotes to repair or replace. ● Have started making coffee available before Friday assemblies. General discussion regarding the need to promote/advertise this (because it is new), e.g: <ul style="list-style-type: none"> ○ Laminated flyers put up at the start of the week outside the class which is doing an assembly item that week (to encourage parents from that class to volunteer to run the coffee machine that day, and in return get reserved front row seats at the assembly) ○ Promote the availability of coffees at assemblies in P&C page in school newsletter, on P&C facebook page etc. 	
<p>4.4 Social Committee update – Hamish McElwee</p> <ul style="list-style-type: none"> ● The Bunnings sausage sizzle fundraiser has now been held. Raised approx. \$1,600 after costs. ● Easter raffle is closing in the next few days (being organised by Robyn Munro) ● Proposed social and fundraising events for Term 2 2018 are: <ul style="list-style-type: none"> ○ Movie night (Karolina Plange has volunteered to organise) ○ Mum's social night (venue and details TBC) ● Term 3 and 4 Fundraisers are to be confirmed. 	

<p>4.5 Champion Dads and Grounds Committee – Hamish McElwee</p> <p><u>Champion Dads:</u></p> <ul style="list-style-type: none"> • Dads & kids camp out was held on Friday 23rd March – was a great success yet again. 95 families attended. Many thanks to Rob Butler and crew for all their hard work organising this event. <p><u>Grounds committee:</u></p> <ul style="list-style-type: none"> • The Grounds Committee is holding a working bee on Sunday 8 April at 2pm. Will be spreading some mulch on the nature play areas and making a start on moving the soccer goal posts. 	
<p>4.6 School Board Report</p> <ul style="list-style-type: none"> • Last School Board meeting was held recently. Barb gave a brief summary of matters discussed. The Board has 3 new members with 3 previous members completing their terms, including Tim Baldock the previous Chair - who had made a longstanding contribution to the Board and the School Council before that. 	
<p>4.7 Safety House update – Sarah Allen</p> <ul style="list-style-type: none"> • Safety House program is continuing to run. Sarah noted that the program has been discontinued in some States in recent times, but not WA. 	
<p>4.8 Kitchen Garden update – Hamish McElwee</p> <ul style="list-style-type: none"> • Gnomes club has commenced for 2018, and is held each Sunday at 2pm. • The pop up shop (self-serve esky) is also continuing to run each Monday (before and after school outside the admin building) 	
<p>4.9 School Banking update – Sarah Forbes</p> <ul style="list-style-type: none"> • n/a 	
<p>4.10 Uniform shop update – Sandra Putt (in absentia)</p> <ul style="list-style-type: none"> • n/a 	
<p>5. Elections</p> <p>5.1 Office Bearers</p> <ul style="list-style-type: none"> • President: Hamish McElwee nominated by Ashley Bird. Seconded by Karolina Plange. • Vice President: Kevin Vincenti. Self-nominated; seconded by Ashley Bird. • Secretary: Kate Pascoe; Self-nominated; seconded by Robyn Murphy. • Treasurer: Sopheak Cowell: nominated by Ashley Bird; seconded by Karolina Plange <p>5.2 Executive Committee Members (in addition to office bearers):</p> <ul style="list-style-type: none"> • Kelly Drabble • Sarah Allen 	

<ul style="list-style-type: none"> ● Karolina Plange <p>5.3 Committees:</p> <p>Canteen – Kendall Brown, Janine Jenkins, Bianca Teo Grounds – Rob Butler Kitchen Garden – Hamish McElwee</p>	
<p>6. Appointments</p> <p>6.1 Appointment of Honorary Auditor</p> <ul style="list-style-type: none"> ● Jon Brett is currently the Honorary Auditor for the P&C. Ashley noted that there may be some upcoming changes to the Corporations Act which may mean that Associations such as the P&C do not need to obtain an audit of their accounts in future 	
<p>7. General Business</p> <ul style="list-style-type: none"> ● P&C App – There was further discussion regarding usage levels and whether to continue with the App this year, given the \$500 annual cost + other content update costs and given that the P&C is currently very low on funds. This year there is a new App platform available which has new features including the ability for multiple users to log in to the App and create news and events; however the registration/login feature for class lists is not supported on this new platform. The general consensus from the discussion was that while many parents have downloaded the App, few are using it as a source of information regarding P&C news and events – instead most parents are obtaining this information via the school newsletter, P&C facebook page, emails to parents, noticeboards etc (these other sources of news do not have a cost to the P&C). The inability to use the App for class lists going forward was also seen as a negative – while the uptake of this feature to date has been low, it was one of the main reasons for initially starting the P&C App. <p>Motion: That for 2018 the P&C discontinues funding the P&C App.</p> <p>Moved: Ashley Bird Seconded: Karolina Plange</p> <ul style="list-style-type: none"> ● P&C training – it was discussed that, given there are a number of new P&C members and officeholders this year, it may be worth getting WACSSO to run a P&C training session again at the school at some point this year (if there's not already one coming up at a nearby school that the Booragoon P&C can attend) 	<p>Ashley to speak to Jason Whitewood to advise the P&C won't be funding the App in 2018 (per below motion)</p> <p>Motion carried</p>
<p>8. Next Meeting</p> <p>Term 2 meetings will be held in the staffroom on Monday 28 May and Monday 25 June at 7.00pm.</p> <p>Meeting Closed: 8.30 pm</p>	