

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 11th June 2018

Held: Booragoon Primary School Staffroom
Meeting Opened: 7.00pm

ATTENDANCE

Hamish	Kelly Drabble	Beth Tomlinson
Kate Pascoe	Kevin Vincenti	Evelyn PRAXL
Ashley Bird	Samantha Khoo	Kendall Brown
Barbara Horan	Sandra Putt	

APOLOGIES

Sarah Allen	Sopheak Cowell
Sharon Russell	Karolina Plange

ITEMS

ACTION

<p>1. Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the Annual General Meeting of Booragoon Primary School P&C Association held on 26th March 2018 be confirmed as an accurate record.</p> <p>Moved: Barbara Horan Seconded: Kelly Drabble</p>	<p>Motion carried</p>
<p>2. Business Arising from Previous Minutes</p> <ul style="list-style-type: none"> - Electricity feed in tariff rate - Considerable research was conducted and the end result was negotiating a higher feed in tariff rate would result in higher service charge. Alinta contract has been signed. No further action required. - Canteen volunteers for assembly poster/promotion - Kendall has organised for a poster to be displayed at the relevant classrooms. This is now being promoted in newsletter. No further action required. - Canteen freezer - Kendall sourcing further quotes. Quotes presented and further discussion regarding options and additional requirements (Refer to canteen update) - Social committee Fundraising events Term 2 - Carry forward regarding possible Mums night and Movie night. - P&C Training - Hamish, Barb, Sophie and Kate attended WACSSO training. No further action required. - P&C App - Ashley spoke to Jason Whitewood and confirmed the P&Cs wish to discontinue use and associated fees. Jason has communicated that at this stage he is happy to self fund the apps continued use. No further action required. - Classroom Pinboards - Following research by Barb and her discussions with Dean. It was proposed that Dean could make suitable boards at a cost effective rate that would be most fit for purpose. <p>Motion: That the P&C contribute \$500 to the school for Dean to make 12</p>	<p>Kendall/ Ashley Karolina</p>

<p>outdoor classroom pinboards.</p> <p>Moved: Kendall Brown Seconded: Ashley Bird</p>	<p>Motion carried</p> <p>Ashley/ Sophie</p>
<p>3. Correspondence</p> <p>3.1 Correspondence In:</p> <ul style="list-style-type: none"> • n/a <p>3.2 Correspondence Out:</p> <ul style="list-style-type: none"> • n/a 	
<p>4. Reports / updates</p> <p>4.1 Principal's Report – Barbara Horan</p> <p>ADMINISTRATION</p> <ul style="list-style-type: none"> • <i>Current enrolment – 385 students. We are accepting out of boundary enrolments in cases where there are spaces in classes.</i> • <i>We are scheduled for an IPS review in the second half of this year. We've not yet received any advice of the date/time, or about the form the review will take because the new process has not been signed off by the DG. Having said that, we've carried out our self-review over time so we are well prepared.</i> • <i>Our NAPLAN on line process went very smoothly, thanks to the 18 months of groundwork carried out by Clayton. Only 20% of students (Australia wide) were in a position to participate in the online program, and we feel quite proud to have been in the first cohort. Parents will receive the individual reports in August – the timeline is the same as previously because pencil and paper tests have to be returned, collated, marked and analysed, and it's important that all results go out at the same time. Once all schools are doing the online tests the turnaround for student reports will reduce greatly, from months to weeks following the testing.</i> • <i>The Executive Committee of the P&C attended P&C training at Hamilton Hill Primary School on 15th May.</i> • <i>Kindy screening took place the week before last.</i> • <i>Week 8 is NAIDOC Week, we have a committee organising class activities throughout the week, and Mrs Smith's class is conducting the assembly.</i> • <i>Just a reminder that there is no School Development Day on the first day of term in Term 3. Rather, the SDD is on Wednesday of Week 3 (1 August), to enable teachers to carry out their parent interviews.</i> <p>STUDENTS</p> <ul style="list-style-type: none"> • <i>This year we participated in the 'Dress Blue' fundraiser to raise awareness of students with autism. Our activities were two-fold, with students being asked to wear blue on Monday of last week, and donate a gold coin; and 16 staff members participating in the</i> 	

HBF Run for a Reason. We raised \$462.50 for this worthy cause.

- *The Eagles Cup is presently underway, with teams competing against local schools in netball, soccer and football.*
- *The discos are on this Friday evening, 15th June.*
- *Mrs Dos Santos has organised an incursion, the Salaka Drums on 25th June. This is a fantastic performance, and it is very interactive, with high levels of student participation.*

CURRICULUM

- *Mrs Fletcher’s Digital Technologies support program is very effective in ensuring that this learning area is gaining traction in all classrooms. She carries out demonstration lessons with the students, demonstrating the use of sferos, bee-bots, dash robots, lego Mindstorms and iPads. Teachers participate in the lessons, gaining valuable upskilling.*
- *Teachers undertook a First Steps Guided Reading professional learning workshop last Wednesday afternoon. GR is part of our whole school approach to the teaching of Reading, and teachers have expressed that they would benefit from a refresher course.*

GROUNDS AND FACILITIES

- *The ‘refresh’ of the junior toilets (north) commenced last week. They are grinding the floors and laying tiles, completely replacing the cubicles, installing dual flush toilets, tiling up to the window /louvre height, replacing some taps on the troughs, and replacing the mirrors.*
- *We’re extremely grateful to Mr Biddle to moving the northern soccer goals along, to prevent total annihilation of the new grass. It would be great if he/Grounds Committee could complete the job and move the goalposts at the other end so the kids can play a game.*
- *Our last water bill rang alarm bells, because it was one third higher again than at the same time last year. Last weekend I took a reading on Friday evening, and again on Sunday morning, and the metre had ticked over 8,200 litres. Western Irrigation found and fixed the leak on Thursday. I believe we will be refunded the difference between the latest account and one from the same period last year.*

4.2 Treasurer’s Report – Ashley Bird – Tabling of audited annual financial statement for 2017

- *Current cash balance \$89.3k, of which \$64.2k is allocated/committed and \$25k is unallocated (Figures as at 31st May)*
- *School Appropriations*

<p>Motion: That the P&C pay \$15,000 to Booragoon Primary School for appropriations in relation to curriculum resources.</p> <p>Moved: Ashley Bird Seconded: Kelly Drabble</p> <ul style="list-style-type: none"> • Graduation/Year 6 disco contributions - some initial discussion on graduation contributions including the use of leavers shirt revenue. To be finalised at a later date. 	<p>Motion carried Ashley/Sophie</p>
<p>4.3 Committee reports/updates</p> <p>4.3.1 Canteen update – Kendall Brown</p> <ul style="list-style-type: none"> • Fridge and Freezer Breakdown - Further to the breakdown of the 2nd freezer the 2nd fridge has now also stopped working. <ul style="list-style-type: none"> ○ Quotation for compressor repair is \$1199/each unit <p>Option 1 - Ashley review insurance coverage and look to buy 2 new units Options 2 - Kevin to look into leasing costs and options Option 3 - Pay for repair of current fridge and freezer</p> <p>Urgent action: follow up on options and resolve broken fridge/freezer issue.</p>	<p>Ashley</p>
<p>4.3.2 Social Committee update – Hamish McElwee</p> <ul style="list-style-type: none"> • Carry forward <ul style="list-style-type: none"> ○ Proposed social and fundraising events for Term 2 2018 are: <ul style="list-style-type: none"> ▪ Movie night (Karolina Plange has volunteered to organise) ▪ Mum’s social night (venue and details TBC) ○ Term 3 and 4 Fundraisers are to be confirmed. (Athletics carnival/cross country - coffees/cake TBC) • Colour run - Initial discussion around making a big push with this event as it raises the most funds in a single event. Possible online sponsorship option. Sausage sizzle to be considered as attracts large spectator crowd. Hamish to review Colour Run flyer received. • Sports for schools vouchers - Update from Barb regarding the resources the school was able to purchase following the success of the Coles Sports for schools vouchers (Well done Sam) and the Woolworths. Some great quality sports equipment has been purchased in addition to some robotic equipment. 	<p>Karolina</p> <p>Hamish</p>
<p>4.3.3 Champion Dads and Grounds Committee – Hamish McElwee</p> <p><u>Champion Dads:</u></p> <ul style="list-style-type: none"> • Dad’s and Kids bike ride was held on the long weekend. Mainly due to the weather forecast the numbers were low, however, those who did participate had clear skies and a good time. <p><u>Grounds committee:</u></p>	

<ul style="list-style-type: none"> Working bee was held on Sunday 8 April at 2pm. Mulch spreading and goal moved. Discussion around allocating year groups to future working bees to encourage participation by more people. 	
<p>4.3.4 Safety House update – Sarah Allen (in absentia)</p> <ul style="list-style-type: none"> One safety house will be closing due to residents moving. 	
<p>4.3.5 Kitchen Garden update – Hamish McElwee</p> <ul style="list-style-type: none"> Looking forward to getting back in the garden and seeing what new crops are to come. High praise for the mandarins, which were seemingly pipless and juicy!. Request from canteen for any extra fruit. 	
<p>4.3.6 School Banking update</p> <ul style="list-style-type: none"> Barb noted correspondence received from the Commonwealth Bank with an apology regarding confirmation that thousands of children's accounts were fraudulently manipulated by retail branch staff as part of a scam to earn bonuses and meet targets. 	
<p>4.3.7 Uniform shop update – Sandra Putt</p> <ul style="list-style-type: none"> Doing well money banked in March \$327, April \$116.50 and May \$250 Utilising plastic storage tubs rather than shelving. Tubs are easier to take in and out of storage. More help required. 	
<p>4.4 School Board Report</p> <ul style="list-style-type: none"> Barbara provided a summary of the recent School Board meeting. This included sign off on the annual report, DPA and school funding agreement. <ul style="list-style-type: none"> 2018-20 Strategic plan Priorities <ul style="list-style-type: none"> Indigenous Framework Health and wellbeing of both staff and students ICT whole school approach Additional meeting scheduled as a number of agenda items were still to be discussed by close of meeting. 	
<p>5. General Business</p> <ul style="list-style-type: none"> Volunteer photographer at School discos - Considerable discussion was made regarding photographs taken at the school disco. Due to issues in the past of recent years there has been a no photo policy. Discussion around the use/distribution of any photos was made. As the school office is aware of any children who the school does not have permission to 	

