

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 29th March 2021

Held: Booragoon Primary School Staff Room
Meeting Opened: 7pm

ATTENDANCE

Barbara Horan	Shelly Thompson	Wai Sum Woo	Nat Lim
Julie Barry	Jess Mitchell	Dan Vincent	Nika Engel
Kylie Bronleigh	Marcela Jones	Martin Gwyn Fawke	Kate Pascoe
Janine Jenkins	Hamish McElwee		

APOLOGIES

Kate Zappa	Brooke Donabie	Sam Khoo	Sophie Cowell
Yun Wang	Di Della-Franca		

General Meeting		
No.	Item	Action
1	<p>Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the Annual General Meeting of Booragoon Primary School P&C Association held on 8th March 2021 be confirmed as an accurate record.</p> <p>Moved: Shelly Thompson</p> <p>Seconded: Barbara Horan</p>	Motion carried
2	<p>General Business Arising from Previous Minutes</p> <ul style="list-style-type: none">Budget, forecast and fundraising ideas. Around \$7,500 raised last year – lower due to COVID. Aim for \$30,000 this year. Collect fundraising ideas.Discussed with Carl erecting a sign on garden gate to provide information to the community about the Garden Club. Barb drafted plaque for Garden Club and passed to Hamish to review and approve. Carl will liaise with Hamish.Handover / succession planning for Garden Club. Hamish's child is in Year 4 so they will only be here for two more years. Plants currently in garden require little upkeep.Call for donations to building fund, which are tax-deductible (e.g. cubby house, nature play, shade for quadrangle, oval, bikes). Shelly to send survey to get ideas on what to use building funds for.	
3	<p>Correspondence / Communications</p> <ul style="list-style-type: none">No updates.	
4	Reports	

General Meeting		
No.	Item	Action
4.1	<p>Principal's Report – Barbara Horan</p> <ul style="list-style-type: none"> • Current enrolment is 422. Spaces still available for kindy and Years 1, 2. No availability in other years. • Overview of staffing provided. • COVID Phase 4 is still in effect. Space restrictions closely monitored at assemblies. • Interschool swim carnival on tomorrow at Challenge Stadium. • T20 cricket tournament for Year 5 held last week. There were 2 boys teams and 1 girls team. • Easter Hat Parade Thursday afternoon. Students will sit in undercover area, parade outside library, then return to undercover area. • Junior and senior choirs – numbers have grown this year. • Applecross Senior High choir and orchestra visiting tomorrow. • Busy bee – shift pile of sand to Nature Play 1 and place wood chips. Extend Nature Play 3 along bush between car pack and Rooms 1 – 5. • Bunnings offered to do project at school – cubby house. Barb will liaise with Bunnings. 	
4.2	<p>Treasurer's Report – Dan Vincent</p> <ul style="list-style-type: none"> • P&L and balance sheet. • All bank statements will be emailed (i.e. there will be no more hard copies). • Funds are low compared to previous years. • Consider fundraising initiatives (adult events e.g. quiz night, Halloween night, ideally at venues where we can supply own alcohol). Term 2 or early Term 3. Venue ideas at next meeting. Also get contacts for people who would like to help organise. 	
4.3	<p>Committee Reports</p>	
4.3.1	<p>Canteen – Julie Barry</p> <ul style="list-style-type: none"> • Volunteer Grant of \$1000 – 5000 offered by Department of Social Services (Community Grants Hub). Julie will look into it. • Forecast to be provided at next meeting. • There have been repeat volunteers and new volunteers, including new parents and seniors. • Winter specials next term. 	
4.3.2	<p>Fundraising – Nika Engel & Brooke Donabie</p> <ul style="list-style-type: none"> • Sam has spoken with Entertainment Book representative who will email templates for Facebook communication. 	
4.3.3	<p>Uniform Shop – Jess Mitchell</p> <ul style="list-style-type: none"> • \$230 made so far. Approximately \$400 a term is made. 	

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	<ul style="list-style-type: none"> Large amount of donated stock has been received. 	
4.3.4	<p>Champion Dads – Carl Young</p> <ul style="list-style-type: none"> Approximately \$4,000 raised from the Camp Out. Coles, Woolworths and IGA were sponsors. Julie and Richard helped a great deal with food. Consider providing meat alternatives in the future. There weren't many bins, only the OSHClub bins (small) were found. Carl had to fill his own trailer with rubbish. 	
4.3.5	<p>Sustainability Committee – Wai Sum Woo</p> <ul style="list-style-type: none"> First meeting for 2021 held 17th March. Waste Wise School annual re-accreditation submitted. Recycling Hub established in library corridor. Information on Recycling Hub was emailed and also included in newsletter. Waste Wise Grant used to purchase E-waste bin and soft plastics bin for Recycling Hub. Motion: P&C to fund second soft plastics bin to be located in canteen (cost \$74). Moved: Wai Sum Woo Seconded: All meeting attendees Motion: P&C to reimburse 5c refunded by canteen for eligible containers not sold by canteen. This would increase the number of containers diverted from landfill and consequently also raises more funds for the P&C through Containers for Change scheme. Moved: Wai Sum Woo Seconded: All meeting attendees Last November's audit found 62% of waste was food. Composting food waste in school garden will be a priority project next term. Hamish to cut key for garden gate to Julie. Filing cabinet waste – WS to find out how / who to contact to collect contents. 	<p>Motion carried</p> <p>Motion carried</p>
4.3.6	<p>Garden Club – Hamish McElwee</p> <ul style="list-style-type: none"> Meet every second Monday, with the pop-up shop opening the day after (i.e. every second Tuesday). 	
4.3.7	<p>School Banking</p> <ul style="list-style-type: none"> No updates. 	
5	<p>General Business</p> <ul style="list-style-type: none"> Incident occurred last week where woman tripped on uneven pavers outside school. Put in newsletter to let people know to report faults to council. Choir / orchestra shirts – Nat provided quotes to Barb. \$28-38 per shirt. Approximately 50 shirts are required. Barb to discuss with Celeste. 	

General Meeting		
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	<ul style="list-style-type: none"> • Shelly to organise Quiz Night fundraiser for end of Term 2, for approximately 200 people. • Oval needs redoing – get rid of Parramatta grass, ants, resurface – consider putting a working group together. 	
6	Next Meeting: Tuesday 27 April 2021	
	Meeting Closed: 8:30pm	