

Booragoon Primary School P&C Association

Minutes of Annual General Meeting Monday 27th March 2023

Held: School Staffroom
Meeting Opened: 7:15pm



ATTENDANCE

Nika Engel – P&C President	Barbara Horan – School Principal	Kate Zappa - Sustainability	Julie Kuchak – Canteen Manager
Daniel Vincent – P&C Treasurer	Wendy Maben	Di Della-Franca	Amy Dale
Tracy Horner			

APOLOGIES

Wai Sum Woo	Lawrie Freeman – P&C Secretary	Jess Mitchell – P&C Vice President	Brooke Donabie
Natalia Lim	Carl Young – BODS Rep	Neroli Burge	Christine Tay
Kate De Palma	Haylee Shaw	Marcela Jones	

General Meeting		
No.	Item	Action
1.	Acknowledgement of Country We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Whadjuk people of the Noongar nation. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all people in this country we all share together – Australia	
2.	Confirmation of Minutes of Previous Meeting Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 7th November be confirmed as an accurate record. <i>Moved:</i> Nika Engel <i>Seconded:</i> Barbara Horan	Passed
3.	Reports / Updates	
3.1.	Principal's Report – Barbara Horan	
	Administration <ul style="list-style-type: none">Current enrolment is 424 students, at the same time last year it was 425. We are receiving a great many enrolment enquiries at the moment, both to enrol students to commence next term, and to enrol students to commence next year.	

	<ul style="list-style-type: none"> Kindy and Year 3 are at full capacity, and Pre Primary and Year 6 still only have 1 space each. Staff Update – Mr Cahill is teaching until the end of Week 7 Term 2, at this stage. Mrs Zaffino will continue in Science next term, as Mrs Sampson has resigned due to ill health. That position will be advertised during the course of Term 2. Mr Godwin is taking one day of LSL per week, and our SAER Coordinator/LSC is backfilling for him on those days. The issues we experienced with OSH are now being resolved. I'm meeting with the state manager on Wednesday just to confirm that everything that has been brought to their attention, either by me, or by parents, has been addressed. Information about their vacation program has been sent to all parents, and they are hoping for a positive response. <p>STUDENTS</p> <ul style="list-style-type: none"> Year 6 leaders thoroughly enjoyed the Halogen Young Leaders symposium at the Perth Convention Centre last week. They heard from a number of inspiring speakers who told their stories, and encouraged them to reach for the stars and believe in themselves. NAPLAN took place over the last two weeks. Everything went really smoothly, and our students were not fazed by any aspect of the tests. Mr Godwin completed the last of the catch up tests this morning. Our Year 4-6 swimming carnival last week was very successful, with 74 students competing. Medallions were presented at an assembly this morning, and Waugal will be the first of our new House names to feature on a trophy. The interschool carnival will take place at HBF Stadium next Wednesday, and we will take 28 students. Maths Show/Amazing Race is on tomorrow, as is the Interschool Cricket and Lacrosse competition. We culminated Harmony Week at an assembly last Friday at which students had the opportunity to wear traditional dress or the colour orange. A walk around the school reflects some of the fantastic work carried out in classrooms throughout the week. Mrs Strachan's Year 6 class conducted the assembly and they did an amazing job. <p>GROUPS AND FACILITIES</p> <ul style="list-style-type: none"> I wonder if we could set a date for a Busy Bee, so we can get the pile of wood chips along Nature Play 2 spread across the area, and lay some pavers at the rear of the canteen. Maybe when all the Dads are down at the school for the camp out it could be a good opportunity to nab some volunteers. The oval is improving every day, with most of the brown patches now featuring a bit of green. The audit report is in, and we are following up on the recommendations. We were told originally that it could take 12-18 months to get the area at its best, and we are doing everything possible to achieve that. 	
3.2.	Treasurer's Report – Daniel Vincent	
	<ul style="list-style-type: none"> Due to MYOB Login issues, was unable to produce the March report. As this the AGM, the December report that was presented at the Feb meeting was used to reflect the 2022 financial results. The Solvency Statement Declaration that was approved by the Executive Committee on 27/02/2023 was presented to the meeting, and was signed by the President, Nika Engel. 	<p>Barb - liaise with Carl Y to set a date for a Busy Bee.</p>

3.3.	President's Report – Nika Engel	
	<ul style="list-style-type: none"> Wendy Maben has agreed to be the Disco Coordinator, representing the Year 5 group. Wendy has the Event Guide, and will look at a suitable date in Term 2 as first order of business. This will be ~week 9. Nika advised that a sign for the old P&C App was still on display around the school. It was confirmed this app is no longer active, and, due to the reinvigoration of the P&C Facebook page, this is no longer required. <p>Financial Motions</p> <p>Purchase of old House Tshirts – advice sent to Fin Members 20/03/23</p> <ul style="list-style-type: none"> That the P&C purchase all remaining old House shirts from Uniform Concepts, allowing the introduction of the new house shirts immediately. The old purchased shirts can be sold via the P&C Second Hand Uniform shop. Additionally, that the P&C offer a compensation scheme to parents who have purchased an old shirt from Uniform Concepts since the end of Term 4 2022, in that, if they purchase a new shirt, with the new name, and provide both proof of purchases, the P&C can reimburse them for the original shirt they purchased. It is estimated that the purchase price of the old shirts from Uniform Concepts will come to \$1,782 (bulk purchase discount provided by Uniform Concepts), and the compensation scheme will come to ~\$1,190. This motion is to provide the P&C authority to spend up to \$3,000 on the Old Design House Shirts. <ul style="list-style-type: none"> After discussion, it was agreed that this motion will not be passed at this time. This may be revisited later in Term 2, ahead of the Sports Carnival. The stock is reducing from the uniform shop at a decent rate, so intervention from the P&C was not deemed necessary at this time, from a financial and sustainability point of view However, there was agreement that students may benefit from other options for the House Shirts. One such suggestion was an iron-on patch for existing shirts, with the new names. These could be presented to all current students as a gift from the P&C. 	<p>ALL: remove any signs for the P&C App from around the school</p> <p>Kate Z – review options for patches to be added to House Shirts</p>
4.	General Business Arising from Previous Minutes	
	<ul style="list-style-type: none"> None 	
5.	Correspondence / Communications	
	<ul style="list-style-type: none"> Bank letter passed to Dan 	
6.	AGM Elections	
	<p>Office Bearer Positions:</p> <ul style="list-style-type: none"> The following members were re-elected to their roles, unopposed: <ul style="list-style-type: none"> President – Nika Engel Vice President – Jess Mitchell Secretary – Lawrie Freeman Treasurer – Daniel Vincent Executive Committee: 	

	<ul style="list-style-type: none"> ○ In addition to the Principal, and the Office Bearers, the following members were elected to the Executive Committee: <ul style="list-style-type: none"> ▪ Kate Zappa ▪ Wendy Maben ▪ Di Della-Franca • Canteen Committee: <ul style="list-style-type: none"> ○ It was acknowledged that Julie Kuchak, Wendy Maben and Richard Vincent form the informal canteen committee. 	
7.	Committee Reports / Updates	
7.1.	Fundraising <ul style="list-style-type: none"> • The Easter Raffle is progressing. Julie noted that ticket sales are now available via QuickCliq • It was agreed that the QuickCliq school bag sales would be shutdown. School bags can still be purchased from the front office, 2nd Hand Uniform, or by emailing the P&C 	
7.2.	Uniform Shop – Jess Mitchell <ul style="list-style-type: none"> • No Update 	
7.3.	Book Club - Brooke Donabie / Nika Engel <ul style="list-style-type: none"> • Issue 2 orders expected prior to end of term 	
7.4.	Champion Dads & Grounds Committee – Carl Young <ul style="list-style-type: none"> • No Update 	
7.5.	Canteen – Julie Kuchak <ul style="list-style-type: none"> • The Harmony Day Cupcake special resulted in record sales for the day. 115 cupcakes sold online, and 50 over the counter • An Easter Slice special is planned for Week 10 • Winter Specials will be introduced to the menu in Term 2 • Next meeting, Julie has a short Quiz to present to attendees at the meeting 	
7.6.	Sustainable Booragoon – Kate Zappa <ul style="list-style-type: none"> • No Update 	
8.	Other business <ul style="list-style-type: none"> • None 	
9.	Next Meeting Monday 30 th May 2023 – April meeting missed due to school holidays	
10.	Meeting Closed: 8:40	