

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 7th November 2022

Held: School Staffroom
Meeting Opened: 7:15pm

ATTENDANCE

Daniel Vincent	Nika Engel	Barbara Horan	Wendy Maben
Kate Zappa	Lawrie Freeman	Natalia Lim	Di Della

APOLOGIES

Wai Sum Woo	Brooke Donabie	Julie Barry	Jess Mitchell

General Meeting		
No.	Item	Action
1	Confirmation of Minutes of Previous Meeting Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 29 th August be confirmed as an accurate record. Waiting on Barbara's report which have been entered now on the Minutes (as at 9 th November 2022). To be passed at meeting on 28 th November. Moved: Seconded:	
2	General Business Arising from Previous Minutes <ul style="list-style-type: none">None to report	
3	Correspondence / Communications	
4	Reports / Updates <ul style="list-style-type: none">Crossing guard – review conducted. Nika received first report.	
4.1	Principal's Report – Barbara Horan ADMINISTRATION <ul style="list-style-type: none">Current enrolment is 435 students.Planning for next year in terms of the budget and staffing is well underway. Ms Le is returning from Parental Leave, and working 0.6. Other staffing changes look to be minimal at this stage.We have 10 new enrolments coming in as of the beginning of the year, so even though we have 51 Year 6s leaving, and 40 Kindy children coming in next year, our numbers will be pretty much the same at the start of 2023 as they are now.	

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	<ul style="list-style-type: none"> We held an evacuation drill on Thursday. It went smoothly and everyone knows exactly what to do in the event of an incident. <p>STUDENTS</p> <ul style="list-style-type: none"> The term is moving along at a cracking pace, there is so much happening: The Interschool Athletics Carnival took place last Wednesday. Massive thanks to Di Della Franca and her team for staging such a magnificent Colour Run. The kids are still talking about it, and the winning classes certainly enjoyed their treats. The added 'incentive' certainly paid off, and we're rapt with the amount of money the event raised. Our second instrumental concert is on this Friday, featuring cellos, clarinets, flutes, brass and double bass. This is followed next week with our Music Assembly at which our Junior and Senior Choirs will be performing. Both of these events will be well worth attending, as it's an opportunity for us to showcase the wonderful abilities of our students in the area of music. Our Year 3/4s are involved in an interschool tennis competition on 25th November. Applecross Senior High School has two orientation days for students who have enrolled there. Our House Swimming carnival is on 2nd December between 12.00 and 3.00 at <p>GROUND'S AND FACILITIES</p> <ul style="list-style-type: none"> Oval works are still in the pipeline, hopefully we can get things moving in the very near future. 	
4.2	President's Report – Nika Engel	
	<ul style="list-style-type: none"> A virtual Financial motion for the Colour run was issued on 21st Sept as follows: <p>Hi All,</p> <p>The Colour Run is scheduled for Fri 28th Oct. With the school holidays, we do not have a P&C meeting prior to this, therefore, this will be a virtual financial motion, to be ratified at the next meeting on Mon 31st Oct.</p> <p>Can you please review below, and advise via return email if you support this motion? Could I please have your responses by Thurs 29th Sept?</p> <p><u>Colour Run Financial Motion:</u></p> <p>The Colour Run organiser, Di Della-Franca, or her delegate/s, have authority to spend up to \$960 on Colour Run expenses. The estimated breakdown is below.</p> <p>It is noted that, while costs are greater than last year, we are adding Slime and giant bubble wands to this year's event, and new arch materials, which has been noted by previous organisers as in need of repair/replacement. The revenue target for this year is \$10,000.</p>	

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	<table><tr><td>Slime</td><td>\$ 55.00</td></tr><tr><td>Chalk</td><td>\$ 238.75</td></tr><tr><td>Water Squirters (9)</td><td>\$ 45.00</td></tr><tr><td>Giant Bubble wand materials (4)</td><td>\$ 49.80</td></tr><tr><td>Giant Bubble ingredients</td><td>\$ 19.25</td></tr><tr><td>Slime Buckets (4)</td><td>\$ 20.36</td></tr><tr><td>New Arch materials</td><td>\$ 200.00</td></tr><tr><td>Icy Poles</td><td>\$ 75.00</td></tr><tr><td>Prize 1 - TBA</td><td>\$ 100.00</td></tr><tr><td>Prize 2 - TBA</td><td>\$ 50.00</td></tr><tr><td>Prize 3 - TBA</td><td>\$ 30.00</td></tr><tr><td>Prize 4 - TBA</td><td>\$ 20.00</td></tr><tr><td>Incidentals</td><td>\$ 50.00</td></tr><tr><td>Total</td><td>\$ 953.16</td></tr></table> <p>This was Passed via email on 2nd October.</p> <p>Raised: Di Della</p> <p>Seconded: Kate Zappa</p> <p>Gmail moved to 2 factor authentication. Currently at Lawrie's mobile number.</p> <p>Event guides – if event guide hasn't been done by anyone Nika will chase up to obtain one from you.</p> <p>Workers compensation declaration – Dan provided the information.</p> <p>Kim Giddens office has offered to donate a bike to the school – A bike raffle was discussed, but awkward given time of year, and previous bike prizes already used at the Jumble Sale. Agreed that Barb could utilise this for the Yr 6's</p> <p>Oval fundraising – re-reviewed 3 quotes. Question the 1000sqm re-planting of grass. Still waiting information</p>		Slime	\$ 55.00	Chalk	\$ 238.75	Water Squirters (9)	\$ 45.00	Giant Bubble wand materials (4)	\$ 49.80	Giant Bubble ingredients	\$ 19.25	Slime Buckets (4)	\$ 20.36	New Arch materials	\$ 200.00	Icy Poles	\$ 75.00	Prize 1 - TBA	\$ 100.00	Prize 2 - TBA	\$ 50.00	Prize 3 - TBA	\$ 30.00	Prize 4 - TBA	\$ 20.00	Incidentals	\$ 50.00	Total	\$ 953.16	<p>Nika to chase event Guide updates</p> <p>Barb to contact Kim Giddens office to obtain the bike to give to yr 6s for their fundraising.</p>
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4.3	Treasurer's Report																														
	<ul style="list-style-type: none">• Paid for the picture plates. Questioned the revenue and where it went.• Deposit for \$965 – business direct deposit arrived 15th September. Kate confirmed it would have been the jumble sale.• Dan's work will donate \$500 to Bunnings Sausage Sizzle.		<p>Still investigating lower rate with another eftpos</p>																												

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		company – Dan Vincent
4.3.1	Financial Motions for Next Meeting	
	<ul style="list-style-type: none"> N/A 	
5	Committee Reports / Updates	
5.1	Fundraising <ul style="list-style-type: none"> Kate - Jumble Sale – went amazing. Containers for change Colour run was amazing success. Full credit to Di. Our fundraising target of \$12,022 was exceeded Canteen – food inspection occurred last week. Inspector gave a verbal glowing report. 93.7% Wendy purchased a washing machine with grant. Can't pay for the plumbing. Motion to be raised to cover costs of plumbing Julie suggested we buy a bain marie from the canteen grant and the P&C pays for the plumbing. <p>200 Booragoon branded school bags arriving on 17th November. It is on Quickclick under Events.</p> <p>Bake sale – It was discussed to look at more environmentally friendly options for next year, eg cardboard and reusable plastic/tupperware..</p>	Nika raise Financial Motion to cover plumbing costs
5.2	Uniform Shop – Jess Mitchell <ul style="list-style-type: none"> 	
5.3	Book Club – Brooke Donabie <ul style="list-style-type: none"> 	
5.4	Champion Dads & Grounds Committee <ul style="list-style-type: none"> 	
5.5	Canteen – Julie Barry <ul style="list-style-type: none"> Moving to cheaper MYOB package. 	

General Meeting		
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5.6	Sustainable Booragoon – Kate Zappa <ul style="list-style-type: none"> • 	
6	Next Meeting 28 th November 2022	
	Meeting Closed: 8:30pm	