

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 31st July 2023

Held: School Staffroom
Meeting Opened: 7:15pm



ATTENDANCE

Nika Engel – P&C President	Barbara Horan – School Principal	Wendy Maben	Lawrie Freeman - Secretary
Jess Mitchell – Vice President	Kate Zappa - Sustainability	Daniel Vincent - P&C Treasurer	Neroli Burge
Christine Tay	Julie Kuchak - Canteen Manager		

APOLOGIES

Brooke Donabie	Wai Sum Woo	Di Della	Natalia Lim
Kate De Palma	Carl Young	Haylee Shaw	Amy Dale

General Meeting		
No.	Item	Action
1	Acknowledgement of Country We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Whadjuk people of the Noongar nation. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all people in this country we all share together – Australia	
2	Confirmation of Minutes of Previous Meeting Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 26th June be confirmed as an accurate record. Moved: Nika Engel Seconded: Kate Zappa	Passed
3	General Business Nil	
4	Correspondence / Communications Nil	
5	Reports / Updates	

General Meeting		
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5.1	Principal's Report – Barbara Horan	
	<ul style="list-style-type: none"> Current enrolment is 432 students. Number are interesting at the moment. We reached a peak in 2021 with 436 students, however, this included a third Kindy. We currently have 2 Kindies, and numbers swelling in Years 1-6. This actually poses a couple of potential challenges. Accommodation is one - if we run with 13 mainstream classes next year class numbers would be near capacity. However, with very low numbers feeding from Kindy into Pre Primary this limits our ability to afford to run an additional class in Years 1-6. On current numbers we would need to run a P/1, Kindy, Year 3, Year 4 and Year 6 are at full capacity, and Pre-Primary has 1 space currently. Staff Update: <ul style="list-style-type: none"> The selection process for the Science position has been completed, and Mrs Zaffino was the successful applicant. She is now a permanent member of staff. Brooke is currently refreshing and updating the website. We all look forward to seeing some improvements. In line with the vast majority of schools, our staff is trading off the last day, and staff are working those hours after school before the end of the year. It appears that just about every parent/carers has pre-booked a time to meet with their child/ren's teacher on Wednesday. This is a valuable meeting to follow up on the mid-year student report. <p>Students</p> <ul style="list-style-type: none"> Applecross SHS is carrying out testing for their Academic Extension program this week. Our Year 4 students are undertaking PEAC testing today, for placement in the program next year. Once again we were thwarted by the weather for our Cross Country last Tuesday, but thankfully by bring forward the Year 4-6 races to the start of the day we managed to complete them before the rain arrived. It was necessary to get these events done, because the results determine our interschool team, and that carnival is tomorrow. We still had a fairly decent parent turn-out, and we hope not too many people were unable to come along due to the changed arrangement. We aim to do the Year 1-3 races this Friday. Edu-Dance is underway, and it's great to have the music thumping out across the school. Strangely, the atmosphere does make people feel happy, which is a lovely fringe benefit. Our junior choir are performing at Perth Arena on Friday of Week 5. Hopefully all parents/carers have been able to obtain tickets, it's a truly wonderful experience. Year 1-5 swimming lessons are taking place in Weeks 5 and 6. <p>Grounds & Facilities</p> <ul style="list-style-type: none"> Adam has managed to obtain 4 piles of wood chips. Hopefully the BODs can organise a Busy Bee when the weather fines up a bit and get them scattered across Nature Play 1 and Nature Play 2. We are looking into laying another 1,000 sqm of turf in the area of the sprints running track. My submission for Federal Govt School Upgrade funding was successful, and I nominated oval maintenance as the focus 	

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	of the funding. I've been advised that the funding must be spent and acquitted by the end of the year which means I can't use it for ongoing maintenance into the future (which was my original intention).	
5.2	President's Report – Nika Engel	
	<p>Parent and Child volunteer declaration form. Will affect the P&C and every parent in the school who volunteers. Needs to know who is responsible for getting everyone's declaration form during events. Barb said she thinks it is the Event Organiser. A process will need to be developed for all events.</p> <p>Barb will follow up if all parents need to sign in and out upon entry to school grounds when volunteering also.</p>	
5.3	Treasurer's Report – Daniel Vincent	
	<ul style="list-style-type: none"> Daniel issued the full Treasurer Report by email on 30th July. Things to note are certain items have increased significantly in the canteen. 	
5.3.1	Financial Motions for Next Meeting	
	<ul style="list-style-type: none"> Nil 	
6	Committee Reports / Updates	
6.1	Fundraising <p>Bag fundraiser just ticking along in the background. Julie in the office advises Jess when there have been more bags sold.</p> <p>Athletics carnival - Year 2's volunteer needed.</p> <p>Colour Run - Year 1's volunteer needed.</p> <p>Sausage Sizzle - Year 3's volunteer needed.</p> <p>Quiz night is on - October 27th. Save the date went out. Not just restricted to Booragoon parents. Open to the community.</p>	
6.2	Uniform Shop – Jess Mitchell <ul style="list-style-type: none"> \$2,500 in sales of second-hand uniforms so far this year. Received all the old stock of the faction shirts. Marketed these to the year 6 parents (outgoing) only and have sold a significant amount. 	
6.3	Book Club - Brooke Donabie / Nika Engel <ul style="list-style-type: none"> Book fair coming up 30th to 1st and then the parade following week on the Friday. Start putting the call out for volunteers. 	

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6.4	Champion Dads & Grounds Committee – Carl Young Nil	
6.5	Canteen – Julie Kuchak <ul style="list-style-type: none"> Mums have been in baking homemade blueberry muffins and anzac biscuits. Big thank you to the regular faithful volunteers, Sarah Tiedeman, Wendy Maben, Mary Crowe, Richard Vincent & Akiko. Renewing working with children checks for all the grandparents and Julie's also and she is getting them for any new grandparents. Barb will check if volunteers need to check in at the office. Homemade baked goods is the goal to increase this year. Freezer problems ongoing. They defrosted it over the school holidays but the problem has come back. Electrician will come out and fix it this week. Another community volunteer grant coming out again this year which Julie will apply for. Price of food has really increased. Canteen shares the space with TheirCare. Need to come up with some set instructions/rules. 	TheirCare rules/instructions or inductions created - Julie, Barb, Nika
6.6	Sustainable Booragoon – Kate Zappa <ul style="list-style-type: none"> Cost of a FOGO bin would be \$1600 per year for a fogo bin. Significant cost and unsure if it will be used as everyone has a FOGO bin at home. Focus on the jumble sale now. Successfully accredited again as a Waste Sorted School. 	
6.7	Kitchen Garden - Hamish McElwee <ul style="list-style-type: none"> Still looking for a replacement for Hamish as his children will all have left the school next year 	Place notice in the next newsletter stating that we are still looking for a new rep.
7	Other business Disco was a great success. Thanks Wendy. Was a bit chaotic. Some rules need to be in place for next year as there was some shenanigans from about 5-10% of kids. Need mops, things to wipe up liquid from the floor. Need rules and regulations - no running. If kids run, they will go home. Need first aid kit. No water allowed inside as 2 years in a row, juice and water has been purposefully thrown around the room. Water bottles from home and sit outside the classroom.	

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	<p>Registration desk is outside the room.</p> <p>DJ was excellent.</p> <p>Suggestion by Kate Zappa to create some colour around the school yard. Perhaps pain the benches or do a mural. Barb on board.</p>	
8	<p>Next Meeting</p> <p>Monday 28th August 2023</p>	
	Meeting Closed: 8:40	