

# Booragoon Primary School P&C Association

## Minutes of General Meeting Monday 28<sup>th</sup> August 2023

Held: Online Zoom Meeting  
Meeting Opened: 7:15pm



### ATTENDANCE

Nika Engel – P&C President	Barbara Horan – School Principal	Marcela Mora	Lawrie Freeman - Secretary
Jess Mitchell – Vice President	Brooke Donabie	Daniel Vincent - Treasurer	Natalia Lim
Julie Kuchak	Amy Dale		

### APOLOGIES

Kate De Palma	Wai Sum Woo	Di Della	Carl Young
Haylee Shaw	Carl Young	Christine Tay	Min Pang

General Meeting		
No.	Item	Action
1	<p><b>Financial Motions</b></p> <p>The Athletics Carnival will be held on Tues 12st Sept, with the traditional P&amp;C Cake Stall and Sausage Sizzle. Julie Kuchak, or her delegates, have authority to spend up to \$600 on Cake Stall and Sausage Sizzle related expenses. This budget is made up of the estimated costs below:</p> <ul style="list-style-type: none"><li>• Drinks - \$100</li><li>• Sausages - \$75</li><li>• Buns - \$100</li><li>• Sushi - \$75</li><li>• Packaging - \$150</li><li>• Miscellaneous \$100</li></ul> <p>The 2023 Cake stall raised \$1,630, which did not include a sausage sizzle.</p> <p><b>Raised:</b> Julie Kuchak <b>Second:</b> Natalia Lim</p> <p><b>Colour Run</b></p>	

General Meeting		
No.	Item	Action
	<p>The Colour Run will be held on Friday 20th Oct. Neroli, Lawrie, or their delegates, have authority to spend up to \$1,600 on Colour Run related expenses. This budget is made up of the estimated costs below:</p> <ul style="list-style-type: none"> <li>• Slime - \$120.00</li> <li>• Chalk - \$435.00</li> <li>• Water Shooters - \$100.00</li> <li>• Hair Spray - \$100.00</li> <li>• Bubble mixture -\$50.00</li> <li>• Icy Poles – Event - \$130.00</li> <li>• Prizes (Pizza, Icy Poles)- \$75.00</li> <li>• Incidentals - \$100.00</li> <li>• Tattoos - \$10.00</li> <li>• Sunnies - \$480.00</li> </ul> <p>The Colour Run is aiming to raise \$11,500 from Donations, Hairspray, Sunnies and Tattoos.</p> <p><b>Raised</b> Lawrie Freeman  <b>Seconded:</b> Nika Engel</p> <p><b>BODS Busy Bee</b></p> <p>On Saturday 09-Sep-2023 the BOD's are planning to hold a "Busy Bee" at Booragoon PS to:</p> <ul style="list-style-type: none"> <li>• Spread mulch at various locations around the school,</li> <li>• Provide some TLC to the BMX Pump Track, and</li> <li>• Pave the walkway behind the canteen area.</li> </ul> <p>As a token offering of thanks to volunteers, they would like to provide a small meal for participants following all the hard work that they put in. The busy bee will commence at 1pm, do the work outlined above, and then finish up at around 5pm to 6pm. They would like to order some pizzas and have them delivered at this time.</p> <p><b>Raised:</b> Carl Young  <b>Seconded:</b> Barbara Horan</p>	
2	<b>Confirmation of Minutes of Previous Meeting</b>	
3	<p><b>General Business</b></p> <p>Nil update</p>	

General Meeting		
No.	Item	Action
4	<b>Correspondence / Communications</b> Nil update	
5	<b>Reports / Updates</b> <ul style="list-style-type: none"> <li>Marcela questioned if the footpath outside the school was going to be fixed by the City of Melville. Barb was not aware of any issues with the footpath but she will ask the City of Melville</li> <li>Next meeting with put on the Agenda to discuss fundraising ideas a survey or how to get ideas or items we can assess for price and possibility.</li> <li>Include on the Agenda to do an Election sizzle and cake stall once referendum day has been called</li> </ul>	Barb to ask City of Melville  Next meeting to discuss survey/fundrais-ing ideas
5.1	<b>Principal's Report – Barbara Horan</b>	
	<ul style="list-style-type: none"> <li>The question was asked if anyone has organised a coffee van for the athletics carnival? Julie is doing the cake stall and sausage sizzle. TheirCare said they will contribute to an amount of coffees. Waiting on TheirCare to give some coffee van names. Need to chase them up this time to ensure donation is received.</li> <li>Kim Giddons and Aboriginal elders will be coming along to the introductory fanfare for the t-shirt re-naming event.</li> </ul>	
5.2	<b>President's Report – Nika Engel</b>	
	Book Fair starts Wednesday. Will send a reminder out before then. Jess to drop the EFTPOS machine before then.  Volunteer Declarations – Barb will bring a pile of forms down to the Book Fair – Brooke will grab off Barb.  Once parents have filled in a form, they don't need to sign-in to the office when coming to the school to volunteer.  Organiser of the event is responsible for checking that all volunteers have completed a form, including verifying with the office that they have previously signed.	
5.3	<b>Treasurer's Report – Daniel Vincent</b>	
	August Treasurer's Report has been sent out by Dan. This report has caught up on some previously missed canteen sales that were previously missed off due to MYOB updating.	
5.3.1	<b>Financial Motions for Next Meeting</b>	
	<ul style="list-style-type: none"> <li>Kelly needs to do an upfront payment to the Leopold Hotel of about \$1,000. If she needs it, the P&amp;C can do an executive committee meeting to approve it. Dan will check with Kelly on the time frame. He will send an email through if it is necessary and Nika will do what is required to get it passed.</li> </ul>	

General Meeting		
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	<ul style="list-style-type: none"> <li>Ticket sales will commence soon. Working on 10 tables.</li> </ul>	
6	<b>Committee Reports / Updates</b>	
6.1	<b>Fundraising</b> Nil update	
6.2	<b>Uniform Shop – Jess Mitchell</b> Nil update	
6.3	<b>Book Club - Brooke Donabie / Nika Engel</b> Nil update	
6.4	<b>Champion Dads &amp; Grounds Committee – Carl Young</b> Nil update	
6.5	<b>Canteen – Julie Kuchak</b> Nil update	
6.6	<b>Sustainable Booragoon – Kate Zappa</b> Nil update	
6.7	<b>Kitchen Garden - Hamish McElwee</b> Nil update	
7	<b>Other business</b> Nil	
8	<b>Next Meeting</b> Monday 30 <sup>th</sup> October	
	<b>Meeting Closed: 8pm</b>	