

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 26TH February 2023

Held: Staff Room
Meeting Opened: 7:20pm



ATTENDANCE

Nika Engel – P&C President	Barbara Horan – School Principal	Wendy Maben	Lawrie Freeman - Secretary
Steve Holle	Brooke Donabie	Neroli Chapman	Daniel Vincent - Treasurer
Kate Zappa	Julie Barry	Marion Rogerson	Joanna Glaskin
Stefan Mero	Hannah Harper	Emily Yu	Amy Dale
Haylee Shaw			

APOLOGIES

Christine Tay	Wai Sum	Natalia Lim	Marcella Jones
Jessica Mitchell – Vice Principal			

General Meeting		
No.	Item	Action
1	Acknowledgement of Country We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Whadjuk people of the Noongar nation. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all people in this country we all share together – Australia	
2	Introduction Nika welcomed all familiar and new faces to the meeting. There was a round-table introduction of all attendees. The Register of Financial Members went around the table and was updated. Nika explained the purpose of the 50c nomination fee for those who wish to be a financial member and be able to vote on decisions and financial motions. Class Representatives – Nika explained the role of the Class Reps and obtained confirmation on existing class reps. Current reps are as per below list: <ul style="list-style-type: none">Kindy Blue – Amy LumsdenKindy Gold – Jess BellegardeK/PP – Merridy ParrPP – Haylee ShawYr 1 – Sarah Riddle	Lawrie to update Register

General Meeting		
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	<ul style="list-style-type: none"> Yr 2 – Neroli Burge Yr 3 – Michelle ?? Yr 4 – Marcella Jones Yr 5 – Kate Zappa Yr 6 – Wendy Maben <p>Executive Committee – Nika explained to the attendees the purpose of the Executive Committee and called for any new members. Office bearers (Barb) are automatically members of Executive Committee. There is 1 AGM in the year and then some additional ad hoc meetings.</p> <ul style="list-style-type: none"> Barb Horan Nika Engel Jess Mitchell Dan Vincent Lawrie Freeman Kate Zappa Natalia Lim – TBC Stefan Mero Wendy Maben 	
3	<p>Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 27th November be confirmed as an accurate record.</p> <p>Raised: Nika Engel Second: Wendy Maben</p>	
4	<p>Correspondence and communications</p> <p>2024 P&C Handbook from Wacso has been delivered. Nika will obtain the copy but it is available to anyone who is interested.</p>	
5	<p>Principal's Report – Barbara Horan</p> <p>Administration</p> <ul style="list-style-type: none"> Current enrolments sit at 439. We had 28 new students begin at BPS at the beginning of the year, which is quite phenomenal. Point of interest, this is our highest enrolment at the school since it opened. As I mentioned at the last meeting, numbers were quite volatile in the last month or so of 2023, but fortunately, we were able to commence the year without any major restructure of classes. Cyber Safety Program. Ref overview in last week's newsletter. The school has invested \$7,000 in this program. It's comprehensive, incorporating teacher PL, interactive parent webinar, and a full suite of fully developed lessons for all classes. It's part of our Wellbeing program, and I'm sure it will be very effective. <u>Staff Update:</u> Miss Georgia Provan is teaching Year 4/5 in Room 6 Miss Melissa Taylor is teaching Year 2 in Room 1 (Wednesday, Thursday, Friday). 	

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	<ul style="list-style-type: none"> Miss Kellie Foote is teaching this class on Mondays and Tuesdays. Mr Liam Dallimore is teaching Physical Education, and Fridays in Room 14 Mrs Lynne Payne is teaching Year 3 in Room 7 on Fridays Mrs Nicole Ferraro is teaching Year 6 in Room 13 on Thursdays Ms Chelsea Marciano is our School Chaplain And we're thrilled to welcome two staff members back this year: Mrs Di Pursell is teaching Year 6 in Room 12 Mrs Jessica Less is resuming her role teaching Japanese All of our parent information meetings have been completed. They were very well attended, and they are valuable in making sure each teacher's expectations and requirements have been shared with parents. This can allay any misconceptions and misinformation down the line. We are required to have a staff member who has received First Aid training on site. Mrs Zaffino and Mrs Visser will undertake the training shortly. Of interest, our defibrillator was used the weekend before last. I've replaced the pads, as they can only be used once. As you will now be aware, we have changed our OSHC provider this year. Camp Australia are a very experience, professional outfit, and they have put in a great effort to create a safe, welcoming atmosphere for our students. <p>Students</p> <ul style="list-style-type: none"> Our Year 6 students participated in beach swimming last week. This is a special arrangement for our incoming senior class, and they thoroughly enjoy it. Lessons are held at Cottesloe Beach, and two lessons are compacted into each day. Our House Swimming Carnival will take place at the Melville Aquatic Centre. Seventy five students have volunteered to participate, which is quite amazing!! Our new group of House and Sport leaders will attend the Hallogen National Young Leaders Day on March 20th. The program features high profile guest speakers and entertainment that will enhance their leadership and communication skills. It will take place in the main auditorium at the Perth Convention Centre. Thank you Booragoon PS BODS for organising the annual Kidz 'n Sport activity for our Kindy and Pre Primary children. Walk / Ride / Scoot /Skate to School Day will take place on Friday, 22nd March. Students will be encouraged to make their way to school any way but by car. The day will include prizes for the best decorated mode of transport. <p>Grounds and Facilities</p> <ul style="list-style-type: none"> The grease trap at the rear of the canteen has been replaced at a cost to the Department of Education of approx. \$50,000. The saga goes on, with some issues still requiring attention. The Water Corporation carried out a full flush of irrigation mains during the holidays. This was partially paid for with funds received through the Schools Upgrade Fund Round One in which we received \$25,000. (1,000 sqm turf cost \$23,500. with the balance going towards the flush). The flush actually cost \$6,820 so the school contributed \$5,320 from 	

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	<p>reserves). I mention this in tonight's report because the P&C invested heavily in the oval upgrade in 2023.</p> <ul style="list-style-type: none"> The relentless heat of the last couple of weeks has prompted an earnest request from the teaching staff. "If the P&C and looking for a major focus for fund raising, can it please be for refrigerated air conditioning in classrooms. This is about the kids. The ancient evaporative systems we currently have are constantly breaking down (always on the hottest day/s it appears), and they are totally ineffective at this time of year. Once the heat sets in it is like a sauna in the classrooms. Please help!!" <p>Motion - Kim Giddens request for funds</p> <p>P&C raised a motion to contact Kim Giddens office for a grant, requesting funding to replace evaporative cooling with air conditioning in all classrooms</p> <p>Raised: Nika Engel Seconded: Kate Zappa</p>	
6	<p>Financial Motions</p> <p><u>BODs Kidz In Sport - \$400</u> Raised by Carl Engel on 19th Feb The BODs have arranged for Mike Lee from Kidz 'n Sport to hold a small event after school for the PP and Kindy students, as they do at the beginning of every school year. The intent of this event is to: Socialise the Kindy & PP students so that they become more familiar with the school and also each other. Provide an informal event for which parents of Kindy & PP students can mingle and make acquaintances with each other. Introduce the incoming parent base to the Booragoon P&C and also the BODS. "Spruik" the P&C and the BODS - noting the purpose of the BODS, and also any upcoming events.</p> <p>Raised: Carl Engel Seconded: Wendy Maben</p>	
5	Reports / Updates	
5.1	President's Report – Nika Engel	
	<p>AGM on 18th March. Voting for President, VP, Secretary and Treasurer. New potential members are encouraged to attend.</p> <p>Prior to that the new elected Executive Committee will need to have a meeting which may be on Zoom.</p>	<p>Lawrie to update the contact list and check if anyone wants to be removed from the list. Check it matches financial list.</p>
5.2	Treasurer's Report – Daniel Vincent	

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	November Treasurer's Report emailed out by Dan on 26 th February 2024.	
5.2.1	Financial Motions for Next Meeting	
	<ul style="list-style-type: none"> Nil 	
6	Committee Reports / Updates	
6.1	Fundraising Easter Raffle Haylee Shaw is going to coordinate the Easter Raffle coming up. Flyers done. Dates need to be coordinated for the raffle. Quiz Night Kelly will be looking into organising the Quiz Night again for this year, possibly again at the Leopold. No dates locked in yet. In the past it was a social event, not a fundraising however discussion ensued on whether it can be used as a fundraising event which will require a lot more organising and volunteers will be needed if that becomes the purpose for this year.	
6.2	Uniform Shop – Jess Mitchell Did very well over the summer. Operating largely from out of Jess's carport.	
6.3	Book Club - Brooke Donabie / Nika Engel In the past with Scholastic, large amounts of plastic wrap and fidget toys all come with the books. Brooke puts this out first before the sale of the books. Looking at finding a different vendor (not Scholastic) this year, one who is WA based. Will mean a little bit more time to set up. A bigger commission will be given from the provider if the event is outside of Term 3. Brooke is looking at dates and will confirm.	
6.4	Champion Dads & Grounds Committee – Steve Holle Kids in Sport event went well. Lots of new Booragoon faces were in attendance. Quiz night coming up on Wednesday 6 th March. Camp Out pencilled in for 22 nd March.	Save the date needs to go out for the Camp Out
6.5	Canteen – Julie Barry Current large lack of volunteers which is a problem for Julie and potentially the school. She is largely working on her own. The advertising on the FB and Whatsap Groups produced only 1 volunteer. A cook is also needed. If the person is not a parent, a working with children card/approval is needed which the P&C will coordinate and pay for.	Nika to provide email/whatsap explaining need for volunteers or canteen may close

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	<p>Once again the purpose of the canteen has arisen. Is its purpose as a service to the community? Or is it to make a profit?</p> <p>New government requirements came through and changes are slowly being made in the canteen to meet those.</p> <p>New Osh going really well with the canteen. No issues like last year.</p> <p>There is a new way that the canteen invoices parents who don't pay using Quickclick. No longer need an eftpos machine.</p> <p>Icypole sales have gone through the roof, largely driven by the heat.</p>	
6.6	<p>Sustainable Booragoon – Kate Zappa</p> <p>Nil update</p>	
6.7	<p>Kitchen Garden – Emma Bax & Merridy Vincent</p> <p>Emma and Merridy are taking over from Hamish.</p>	
7	<p>Other business</p> <p>Survey Results</p> <p>Shade as the priority from the survey. Air con is also now the other priority based on the plea from teachers to replace the old unreliable evap. Reconvene at the AGM.</p>	
8	<p>Next Meeting</p> <p>18th March 2024</p>	
	Meeting Closed: 8:25pm	