

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 2nd August 2021

Held: Booragoon Primary School Staffroom
Meeting Opened: 7pm

ATTENDANCE

Barbara Horan	Shelly Thompson	Wai Sum Woo	Wendy Maben
Kate Zappa	Sopheak Cowell	Daniel Vincent	Nika Engel
Julie Kuchak	Natalia Lim	Jess Mitchell	Carl Young

APOLOGIES

Kate Pascoe	Yun Wang	Kylie Bronleigh	Sam Khoo
Brooke Donabie	Di Della	Kate Pascoe	Marcela Mora

ITEMS		ACTIONS
1	<p>Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 27th June 2021 be confirmed as an accurate record.</p> <p><i>Moved: Shelly Thompson</i> <i>Seconded: Meeting attendees</i></p>	Motion carried
2	<p>General Business Arising from Previous Minutes</p> <ul style="list-style-type: none">● Sausage sizzle – Wendy Maben<ul style="list-style-type: none">○ Four more volunteers are required for 1 – 3pm slot○ After negotiations, placed order with Woolworths totalling \$740.○ Vicky donated a \$50 voucher, which was matched by Wendy.○ Canteen will provide aprons and other required cooking utensils.	
3	<p>Correspondence / Communications</p> <ul style="list-style-type: none">● None.	
4	Reports / Updates	
4.1	Principal's Report – Barbara Horan	
	<p>Administration</p> <ul style="list-style-type: none">● Enrolment continues to grow and is currently 436.● Fiona Schaper (from Ardross PS, who is backfilling for Mandy Fletcher) has commenced in her SAER / LSC / ICT role. She brings considerable experience to the school and is proving to be a real asset.● There is a requirement to appoint 0.4FTE (2 days) one in each of Miss Visser and Mrs Lindsay's rooms to fill the vacancy created when Ms	

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	<p>McDermott left at the end of Term 2. Mrs Leather is now doing a day in Mrs Visser's class; and Mrs O'Reilly in Ms Lindsay's class.</p> <ul style="list-style-type: none"> ● The majority of parents have now made bookings to meet teachers on our School Development Day next Wednesday. Those parents who are unable to make appointments on the day will be accommodated by teachers either after school or in their DOTT time in the coming weeks. ● With the COVID situation on the eastern seaboard, principals in WA have been directed to be prepared for school closures here that could be instituted with no notice. As a result, at-home learning arrangements from 2020 have been revisited, and there is confidence that home learning can successfully be implemented if need be. ● It was great that a good number of P&C members were able to attend the morning tea last Friday to acknowledge and show gratitude for the work of our P&C. <p>Students</p> <ul style="list-style-type: none"> ● The three cake stalls were very successful fundraisers, raising a grand total of \$1,832.45. Deducting the cost of the cake boxes equates to roughly \$1,800. This, along a \$500 contribution from the P&C and \$500 from the school would be able to meet the \$2,800 cost of the choir shirts. ● A break in the weather last Tuesday enabled the Years 4-6 to run and select an interschool team for tomorrow's competition at Blue Gum Reserve, Brentwood PS. There was no pressing need for the Year 1-3 races to be completed last week so they'll be scheduled shortly. ● Interschool Athletics will take place in Week 9, 13/14 September. ● Junior Choir is performing at RAC Arena in two weeks' time. Senior Choir is performing at the Perth Concert Hall in Week 9. ● NAIDOC Week assembly and the group of indigenous performers from Middle Swan Primary School which was to be held the last week of term was cancelled during the COVID lockdown. This incursion will be rescheduled. ● Our String Ensemble is performing in the Orchestra Festival at Churchlands SHS on Sunday 12th September. <p>Grounds and Facilities</p> <ul style="list-style-type: none"> ● All building and groundworks are now complete. The path along the front of the school (alongside the ramp) was finished during the holidays, and it has made a huge difference to the appearance of the school. Adam (gardener) has planted native plants in the garden beds, and tidied up the rose garden. ● The school is on a shortlist for a new, purpose built early childhood centre to replace the two demountables. Decisions are dependent on the number/need of the schools that are on that list; as well as funding from the Government, so watch this space. 	

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<ul style="list-style-type: none"> ● Funds for the sound garden have been received (Robin Hood grant). The sound garden fixtures are ready to be purchased, with the aim to have them installed by the end of this term. ● New trophy cabinet purchased with Year 6 funds raised, cost ~\$5,000. 	
4.2 Treasurer's Report – Daniel Vincent	
<ul style="list-style-type: none"> ● Kendall's super fund details are required in order to pay her outstanding super. ● Consider the following pre-defined purchasing limits for various consumables which don't require authorisation: <ul style="list-style-type: none"> ○ Food: \$1,000. ○ Equipment / utensils: \$350 each, \$1,000 maximum. ○ Dad's Group: \$150 minimum 10 participants. 	
4.3 Committee Reports / Updates	
4.3.1 Fundraising – Nika Engel <ul style="list-style-type: none"> ● Colour Run – organisation for that has to commence soon. ● See also Sustainable Booragoon item below. 	
4.3.2 Uniform Shop – Jess Mitchell <ul style="list-style-type: none"> ● Have run out of winter stock. ● Jess is sorting stock and will donate those that are not sellable. 	
4.3.3 Kitchen Garden <ul style="list-style-type: none"> ● No update. 	
4.3.4 Champion Dads & Grounds Committee – Carl Young <ul style="list-style-type: none"> ● Shooting event held last week. Around 20 dads attended. ● Looking at organising next event – go carting. ● Meeting this Thursday to discuss plan for oval. Weeds may be being seeded from bush area. ● Sign for Garden Gnomes obtained. 	
4.3.5 School Banking <ul style="list-style-type: none"> ● No update. 	
4.3.6 Scholastic Book Club – Nika Engel <ul style="list-style-type: none"> ● Book Fair will be held Week 6 during Book Week. ● Volunteers will be requested soon. ● Year 6 will help during lunch times. 	
4.3.7 Canteen – Julie Barry <ul style="list-style-type: none"> ● Previous two Fridays have been the busiest this year. ● There have been regular volunteers as well as good attendance from external volunteers. 	

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<ul style="list-style-type: none"> ● Contacted Murdoch University seeking volunteers as students are required to complete community / volunteering hours. Curtin also contacted and waiting for response. ● The printer has broken down and will need to be replaced. ● Spaghetti meatballs are returning to the menu and crumbed fish and wedges has been added to the menu. ● The volunteer grant is in the final process. ● There is a broken down fridge currently taking up space, which needs to be disposed of. 	
<p>4.3.8 Sustainable Booragoon – Kate Zappa</p> <ul style="list-style-type: none"> ● Fundraiser locked in for 17th Sept (Friday of Week 9) after school in basketball courts. ● Jumble sale for toys and books – info and call for volunteers has gone out to parents. ● Would be good to sell food at this event, e.g. donated cakes, sausage sizzle, sausage rolls. ● Ms Strachan will run a plant stall. ● Ms Waldron plans to make a mural with collected waste plastic lids. ● Jess has secured a refurbished bike as a raffle prize. ● Minister has offered to donate a bike, which could be another raffle prize (Barb to provide more details). 	
<p>5 General Business</p> <ul style="list-style-type: none"> ● Street library – Brooke will update at next meeting. ● Use trybooking for online payment for next fundraising event. ● Swimming lessons – rescheduled dates will be known soon. ● Motion: To use \$4,674.58 from the Building Fund for lights in the undercover area. <p>Moved: Daniel Vincent</p> <p>Seconded: Meeting attendees</p>	Motion carried
<p>6 Next Meeting</p> <p>5th Sep 2021 in the staff room</p> <p>Meeting Closed: 8:10pm</p>	