

Booragoon Primary School P&C Association

Minutes of General Meeting Monday 26th May 2025



Held: Staff Room
Meeting Opened: 7:15pm

ATTENDANCE

Nika Engel – P&C President	Craig Ashby – Principal	Daniel Vincent – Treasurer	Amy Dale – Vice President
Lawrie Freeman - Secretary	Natalia Lim	Frances Bender	Frederic Ong
Wai Sum	Brooke Donabie		

APOLOGIES

Joanna Glaskin	Zuzana Obertova	Marion Rogerson	Christine Tay
Julie Kuchak	Jess Mitchell – Vice President	Amy Thompson	Kate Zappa
Paulina Plaza	Nicholas Steinsvaag	Neroli Burge	Brooke Donabie
Wendy Maben			

General Meeting		
No.	Item	Action
1.	Acknowledgement of Country We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Whadjuk people of the Noongar nation. We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all people in this country we all share together – Australia	
2	Confirmation of Minutes of Previous Meeting Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 31 st March 2025 be confirmed as an accurate record. Raised: Nika Engel Seconded: Nat Lim	
3	Correspondence and communications	
3.1	Some things in the P&C inbox to do with Insurances and the Australian Charities Commission annual information statement update.	Lawrie to check P&C inbox
4	Principal's Report Craig provided an update. Refer to report attached.	

General Meeting		
No.	Item	Action
5	Reports / Updates	
5.1	President's Report	
	<p>Financial Motions</p> <p>Year 6 Disco_– Emailed on 16th May</p> <p>School Disco - \$2,500</p> <p>The School Disco is being organised by a group of Year 5 parents, and has been booked for Friday 4th July. This motion is to allow Vicky Maben, or her delegate/s, authority to spend up to \$2,500 on Disco related expenses. This budget is made up of the estimated costs below.</p> <p>\$850 – Venue \$800 – DJ \$550 – Pizza \$150 – Lolly Bags \$150 - Miscellaneous</p> <p>The Disco is not a fundraising event, but ticket sales are anticipated to cover costs.</p> <p>Raised: Vicky Maben Seconded: Frederic Ong</p> <p><u>Virtual Financial Motions</u> - Emailed on 3rd April</p> <p>Election Bake Sale \$1,000</p> <p>The Federal Election will be held on Sat 3rd May, with the traditional P&C Cake Stall and Sausage Sizzle. Nika, or her delegates, have authority to spend up to \$1,000 on Cake Stall and Sausage Sizzle related expenses. This budget is made up of the estimated costs below:</p> <ul style="list-style-type: none"> · Drinks - \$150 · Sausages - \$300 · Buns - \$250 · Packaging - \$150 · Miscellaneous \$150 <p>The 2025 State Election Cake stall raised \$2,180 profit.</p> <p>Raised: Nika Engel Seconded: Neroli Burge</p> <p>Jumble Sale - \$750</p> <p>The Jumble Sale will be held on Friday 16th May. As part of this event, a cake stall and sausage sizzle will be held, and some prizes may need to be purchased, over and above any donations obtained. Therefore, this motion is to allow Jess Mitchell, or her delegates, to spend up to \$750 on</p>	

General Meeting		
No.	Item	Action
	<p>Jumble Sale related expenses. This amount is made up of the following estimates:</p> <ul style="list-style-type: none"> - Drinks - \$150 - Sausages - \$90 - Buns - \$130 - Packaging - \$130 - Additional prizes \$150 - Miscellaneous <p>Raised: Jess Mitchell</p> <p>Seconded: Neroli Burge</p> <p>Upcoming Events</p> <p>Dads and Kids Bike Ride will be coming up soon.</p> <p>Canteen Insurance and WACSO insurance usually at this time of year.</p>	
5.2	Treasurer's Report – Daniel Vincent	
	<p>Dan emailed the report out on 26th May 2025.</p> <p>Mostly up-to-date. Probably about \$1,000 profit which hasn't been included on the reports.</p> <p>In the bank account where all the funds have been held, doesn't gather interest, but in another account it's gaining interest so going to transfer about \$50k across to the interest bearing account.</p> <p>Payment to the 7 Steps program needs to be paid.</p>	
5.2.1	Financial Motions for Next Meeting	
	Nil	
6	Committee Reports / Updates	
6.1	Fundraising	
6.2	<p>Uniform Shop – Jess Mitchell</p> <p>Sales continue to be strong: selling out of Jess's carport over the Summery. \$1,100 raised so far.</p>	
6.3	<p>Book Club - Brooke Donabie / Nika Engel</p> <p>Book Fair booked in. Scholastic coming back. They did say if there were any specific authors or boxes or additional items that we want, they will include it. No plastic toys or items has been suggested also.</p> <p>Book Club sale was a bit down for the last one.</p>	

General Meeting		
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	Will hold off on Issue 4 and run with Issue 5 to not overload parents with book club marketing.	
6.4	Champion Dads & Grounds Committee	
6.5	Canteen – Christine Tay Mary who is one of the volunteers turned 90 years old earlier this month. Canteen opening days back to Wednesday, Thursday, Friday. Kiko is going to finish at some stage, so advertising will need to go out to find another casual assistant (paid position).	
6.6	Sustainable Booragoon Waste Accreditation may be lapsing. Still under discussion with Kate and Jess.	
6.7	Kitchen Garden – Emma Bax & Merridy Vincent	
7	Other business Nika brought up the possibility of a BPS sports shirt with a collar for sports carnivals and the interschool athletics carnivals.	Craig and Nika to investigate
8	Next Meeting: 30th June 2025	
	Meeting Closed: 8:20pm	

BOORGAOON PRIMARY SCHOOL PARENTS AND CITIZENS' ASSOCIATION PRINCIPAL'S REPORT



STUDENT ENROLMENT

Our current enrolment is officially 432 children.
We also currently have 31 applications for 2026 Kindy.

STAFFING UPDATE

Mrs Newton Webb commenced as our new music specialist teacher at the beginning of the term. She is leading our music program and the senior choir.

P&C DAY

Friday, 23 May was P&C Day, and we used this as an opportunity to acknowledge and thank all members of our wonderful P&C Association. The P&C was acknowledged at our assembly and then invited to a morning tea where they were presented an individualised thank you card from our students.



GROUNDS AND BUILDINGS UPDATE

1. I can confirm that we have received notification from Kim Giddens MLA (attached) confirming that we are receiving \$35 000 as part of the government's 2025 election commitment. This is intended for the installation of a permanent shade structure outside the canteen.
2. The school has also been contacted regarding the air-cooling project and the power supply boards have been assessed regarding the capacity to manage the increased electricity demand for the air-conditioning upgrade.
3. New mulch has been provided to several of our key playgrounds to improve the softfall within the past few days.

Kim Giddens is visiting on Friday, 30 May.

SEVEN STEPS TO WRITING SUCCESS

We would again like to share that we have introduced the Seven Steps to Writing Success program across our classrooms. This approach breaks writing into manageable, engaging steps that help students build confidence, creativity, and structure in their writing. Thanks to the P&C our staff have completed Workshop 1, resources such as posters and stamps have been purchased, and our teachers have access to the teaching hub.

SCHOOL WEBSITE UPDATE

We have begun negotiations with an external provider to develop a new contemporary school website. The expected timeline is probably 2-3 months.

YEAR 6 GRADUATION

Please note that we have reviewed the venue for our Year 6 graduation and have moved it to the Mount Pleasant College / Baptist Church (Marmion St). We believe that this will be much more convenient for the school and our community on the night.

STUDENT ACTIVITIES

- Junior choir has commenced this term with Miss Arangio.
- Year 6 students have been participating in the Rising-Up program which aims at building student resilience and decision-making.
- Selected Year 5 students are participating in the Super Science program at Applecross SHS.
- Year 5 & 6 students will be participating in workshops conducted by author Cristy Burne. Cristy Burne is a professional communicator, scientist, speaker, author and adventurer.
- The interschool winter sports carnival is scheduled for Tuesday, 10 June.
- School photos are on Monday, 16 June & Friday 20 June
- The Year 6 camp begins on Tuesday, 17 June.
- Our school cross-country is scheduled for Friday 27 June.

PARENT & CARER ACTIVITY

Cyber Safety Webinar 3

This session is entitled e Social Media Guide: What Every Parent Needs to Know in 2025

Feeling overwhelmed by your child's online presence and wondering who is viewing their activities? Learn how to master privacy settings, encourage healthy social media habits and navigate Australia's new social media ban—all with simple, actionable strategies you can use right away. Whether you're a tech-savvy parent or starting to discover social media yourself, this webinar has something for everyone.

 **Tuesday 3 June 2025, 7.30pm AEST**

Craig Ashby
PRINCIPAL

26 May 2025