BOORAGOON PRIMARY SCHOOL BOARD
MINUTES

Date	Tuesday, June 17 (Week 8, Term 2) @ 6.00pm
Present	Susan Hall (SH), Craig Ashby (CA), Sharne Elsbury (SE), Lenka Del Rosso (LDR), Carl Engel (CE), Emma Bax (EB), Joe Novak (JN), Fatima Ramirez (FR), Rebecca Hass (RH), Paul Murphy (PM) Blaze Kwaymullina (BK)
Apologies	N/A

Item	Who	Details	Actions
1. Welcome and apologies	SH	Introduce Blaze Kwaymullina as new board member.	• SH introduced BK • BK introduced himself – positive experiences at BPS, sculptor, business owner. • Board members introduced themselves to BK
2. Conflict of Interests	SH	Opportunity for Board members to declare any conflicts of interest.	• No conflicts declared
3. Principal update	CA	• Student numbers update • Staffing update • Capital works update • Year 6 graduation • Statement of Expectation	• 432 current enrolments, 36 kindy applications for 2026 • stable, workforce planning 2026 begun • preference giving to staff for placement in 2026 • Air Con 4/34 schools in first cohort for installation – process in place, awaiting for electricity approval – all classrooms, library and undercover area upgrades to come – all gas heaters to be removed, reverse cycle • $35000 – permanent shade approval – school would manage this project – undercover area walkway as a possibility – CA asked board if they had any suggestions. • CE asked about demountable installation. • Mount Pleasant College/Church confirmed • Trial for 2025 and seek feedback • More expensive • SH and CA signed and sent to DG – approved by DG • BK queried frequency – CA confirmed process

		• New website development (SE) • ICT strategy update (SE) • CAB – Council and Board online platform	• SE explained school process for selecting website company to board and implementation and set up of website. • SE announced provider had been selected to develop new website – Concise Digital • Staff members participating in PL at Harrisdale PS • Technology guide for staff development • Moving towards coaching model down the track to support teachers • Staff iPad program – all staff offered an iPad to develop their learning. • CA explained information required to log this online Eg Drivers Licence etc • Board will complete this process once new board members elected in Term 3
4. Financial report	CA	• Latest financial information presented – CA presented Financial Summary – Current Salary Variance = $173, 654 • Cash Variance - $72 050 • Forecast Variance = $245, 700 • Provides flexibility for things in the plan. • One Line Budget discussed • Funding Agreement discussed	• SH suggested a reminder to parents to pay voluntary contributions • CA will follow up with locally raised funds with MCS to confirm. • BK queried how one line budget operates and tax-deductible donations to school – CA clarified.
5. Business Plan update	CA SE	School to update Board on the progress of the implementation of strategies articulated in the business plan.	• CA and SE shared • Board members asked clarifying questions • Blaze – suggested use notes for tracking business plan progress
6. Community membership		Board to discuss possible nomination of community representative. Board tenure exits and plan shared to advertise for new members	• CA shared followed up with Glynis City of Melville – agreed then declined due to clash of meeting nights. • SH reminded board another community member would be beneficial for the board. • Board members agreed to come forward with ideas for community members at the next meeting. • SH board member election – Jo, Carl, Bec, Lenka and Susan. • CA thanked parent reps for their contributions to the school board for their time. • CA will send Compass email to all parents to advertise for new board members to nominate 3 x parent vacancies • CA will share in Bulletin for 2 x teacher vacancies. • SH shared she will not be renominating for her position and announced her retirement as School Board Chair.
7. Other business	SH	None reported	• None

8. Next meeting and future agenda items	SH	Tuesday, August 05 (Term 3, Week 3)	

Board Member Election Schedule

June 2025	Dec 2026	Jun 2028	Dec 2028
Susan Carl Joe Rebecca Lenka	Sharne Fatima Emma		

Current Community members: Paul Murphy