BOORAGOON PRIMARY SCHOOL BOARD
AGENDA

Date	Tuesday, October 28 (Week 3, Term 4) @ 6.00pm
Location	Staff room - Booragoon Primary School
Present	Craig Ashby (CA), Sharne Elsbury (SE), Carl Engel (CE), Emma Bax (EB), Fatima Ramirez (FR), Rebecca Hass (RH), Blaze Kwaymullina (BK), Fred Ong (FO), Ross Stottelaar (RS), Marnie Smith (MS)
Apologies	Paul Murphy (PM)

Item	Who	Details	Actions
1. Welcome, apologies and Acknowledgement of Country	EB	Emma Bax (Chairperson)	
2. Conflict of Interests	EB	Opportunity for Board members to declare any conflicts of interest.	• None declared
3. Minutes from previous meeting	EB	Minutes from previous meeting to be reviewed and noted.	• Noted and accepted.
4. Principal update	CA	Student numbers update Capital works update • Air conditioning upgrade • Shade provision in front of canteen • Installation of transportable • Widening of Footpath on Clements Rd 2026 class structure & teacher placements	• 431, 56 accepted applications • Principal to provide update on major operational issues. • Air con costs with triple from this year – affordability concerns for school. Come out of one line budget and no funding provided by DOE. • Outdoor World – contract for shade job. • Installation of transportable – installation of WAP, furniture ordered • Widening of footpath – notified last week of Term 3 – road closure notice. City of Melville process – community member reported and had this actioned. • Maintain 18 class structure including 3 kindy classes. • Working on class structure. • Class Solver being used to create class lists – explained process to board. Staff involved in surveys and placing students. SE explained it is not AI based as it is a program purchased by the school.

		End of Year events • 2025 Student Leaders election process • Yr 6 Graduation • Yr 6 Graduation activities • Kindy Christmas concerts • Night of Celebration	• Formalised process this year – team effort with staff, students, parents and exec team. • Queries FR about gender equity with leadership roles – SE replied - no equal gender distribution used at BPS – student elected on voting system. • Dec 15th – Graduation • Kindy concert date • 10th Dec – Night of Celebration
5. Financial report	CA	Latest financial information presented • One Line Budget • Funding Agreement	• For signing & noting – done • Variance currently $1.13 million in the black, total forecast variance $171500, salary variance = $131732, cash variance = $39844, discussion around new air con and budgeting for electricity increase in 2026 – guestimate is $70000 • For signing & noting – done
6. 2026 Personal Item Lists	CA	School to provide Board with 2026 draft personal items lists for review. Leaver's shirts to be discussed.	• Marnie explained how classroom teachers review booklists together as collaborative team. • Sharne shared past three years of prices and differences – noting inflation as main reason for increases. • For review and approval • Board endorsed student requirement lists for 2026. • P&C working on design for board approval next meeting. Looking to have order in earlier ready for leavers at beginning of 2026. Late arrival noted in 2025 (Term 2).
7. OSH Care License 2026 – 2027	CA	Further details to be presented regarding the continuation of Camp Australia's contract.	• For review and possible endorsement. • School board happy to endorse 2-year contract.
8. School Website update	SE	Update to be provided regarding the new school website.	• SE gave update and shared interface of website and various pages. • Accessibility noted with translation feature – board agreed this was positive move. CE queried the accuracy of translator. SE explained Concise Digital uploaded the tool and school expects it is accurate and useful.

9. General Business / Matters arising	EB	Opportunity to discuss matters arising.	• Community member – • Next open meeting date set - Meeting 1 – Week 3 Term 2 2026 • Friends of Booragoon PS – group of people concerned about the flow of traffic in Booragoon – Norma Road, Marmion Street – seeking traction – met with CA to discuss strategies – survey put together for school community – CA to share in this week's newsletter to school community. • BK - Student Requirement List – issues for families with hardship – funding available through Camp Australia each year - $5000 per year. • BK - Parking – issues raised with cars stopping on the roads impacting cars leaving car parks. CA will contact City of Melville rangers to come and assist. School being proactive with monitoring. Responsiveness from parents is required. • RS - Gifts with teachers – reminder in newsletter for max cost for gift purchases – CA to place in newsletter as awareness raising. • CE – Run Club – has begun on Wednesdays – CA agreed to trial for Year 1 to 3 students. No impact for current run club students. Privately funded by parents. 25 students participating – 12 from Year 1. Has capacity to run up to 100 kids – 1 coach per 15 students ratio. Accessibility without relying on volunteers.
10. Next meeting and future agenda items	EB	Tuesday, 02 December (Term 4, Week 8)	• Meeting closed at 7:35pm • Next meeting – short meeting – then dinner.

Board Member Election Schedule

Dec 2026	Jun 2028	Dec 2028
Sharne Fatima Emma	Blaze	Carl Fred Ross Rebecca Marnie

Current Community members: Paul Murphy