

Booragoon Primary School P&C Association

Minutes of the Parents & Carers Meeting Monday 25th May 2025



Held: Staff Room
Meeting Opened: 7:15

ATTENDANCE

Lawrie Freeman - Secretary	Christine Tay	Amy Dale – Vice President	Fred Ong
Jess Mitchell	Caris Rodgers	Stephanie Pedroli	Craig Ashby – Principal
Wendy Maben	Brooke Donabie	Natalia Lim	

APOLOGIES

Nika Engel – P&C President	Di Della Franca	Zuzana Obertova	Marion Rogerson
Daniel Vincent - Treasurer	Nick Steinsvaag		

General Meeting		
No.	Item	Action
1	<p>Acknowledgement of Country</p> <p>We respectfully acknowledge the past and present traditional owners of this land on which we are meeting, the Whadjuk people of the Noongar nation.</p> <p>We also acknowledge the contributions of Aboriginal Australians and non-Aboriginal Australians to the education of all people in this country we all share together – Australia</p>	
2	<p>Confirmation of Minutes of Previous Meeting</p> <p>Motion: That the minutes of the General Meeting of Booragoon Primary School P&C Association held on 28th March be confirmed as an accurate record.</p> <p>Moved: Amy Dale</p> <p>Seconded: Jess Mitchell</p> <p>Result: Carried</p>	
3	<p>Correspondence and communications</p> <p>3.1 Nil</p>	
3	Principal's report	

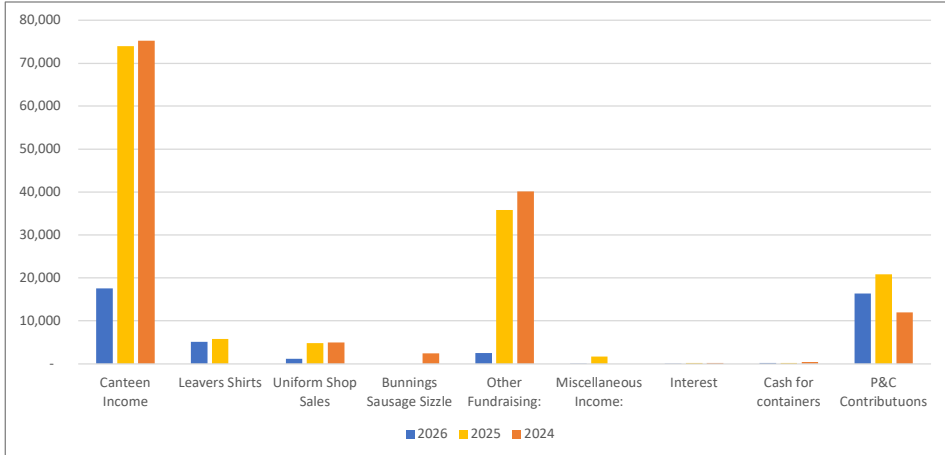
General Meeting														
No.	Item	Action												
	See attached													
4	<p>Financial Motions</p> <p>Virtual Financial Motions – 3 motions issued on 1st May were all approved on 8th May.</p> <p>Year 1-6 Disco – \$2,700</p> <p>Steph Pedrolli is requesting funds for her, or her delegate/s, for the Year 1-6 Disco. This is tentatively being planned for Friday 3rd June. The estimated cost breakdown is below, and it is anticipated that these costs will be recovered via ticket sales.</p> <table border="0"> <tr> <td>Venue Hire</td> <td>\$800</td> </tr> <tr> <td>DJ Cost</td> <td>\$750</td> </tr> <tr> <td>Pizza</td> <td>\$650</td> </tr> <tr> <td>Prizes/treats</td> <td>\$300</td> </tr> <tr> <td>Miscellaneous</td> <td>\$200</td> </tr> <tr> <td>Total</td> <td>\$2,700</td> </tr> </table> <p>Moved: Stephanie Pedroli Seconded: Di Della-Franca Result: Carried</p> <p>Portable PA System - \$7,647</p> <p>Craig Ashby, on behalf of the school, has requested the P&C to fund the new Portable PA system that has been purchased. This has been discussed in previous P&C meetings, and Craig has conducted research and obtained quotes to find the most suitable system. As was discussed and agreed at the AGM on 30th March, the school has already progressed the purchase of this system, with the view that the P&C would reimburse them. The quote for the purchased system is attached, with the equipment details, FYI.</p> <p>Moved: Craig Ashby Seconded: Di Della-Franca Result: Carried</p> <p>New Bubble Machine - \$70</p> <p>Amy Dale has requested up to \$70 for the purchase of a new bubble machine. As was advised at the end of the 2025 Colour Run, the P&C bubble machine needs replacement. This is used annually at the Colour Run, and Kindy Colour Fun day, and is available throughout the year for any other events. Amy has sourced the same model machine for \$49, plus postage.</p> <p>Moved: Amy Dale</p>	Venue Hire	\$800	DJ Cost	\$750	Pizza	\$650	Prizes/treats	\$300	Miscellaneous	\$200	Total	\$2,700	Lawrie to send updated list of financial members to Jayne and Sharne
Venue Hire	\$800													
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Total	\$2,700													

General Meeting		
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	<p>Seconded: Di Della-Franca</p> <p>Result: Carried</p>	
5	<p>Treasurers Report</p> <p>Report sent 25th May 2026. See attached.</p> <p>Daniel is investigating the arrival of \$400 mysteriously into the account.</p>	
6	<p>Committee Reports</p> <p>Disco – Last Friday of Term 2</p> <p>Uniform Shop – Still selling successfully from the home garage. Almost at the end of the fundraising BPS bags. Starting to sell second hand bags for \$25</p> <p>Book Fair – 15th June to 25th June. Will be Scholastic.</p> <p>BODS – Nil update.</p> <p>Quiz night – sold out.</p> <p>Looking for a coordinator to run the Picture Plates fundraising this year.</p>	Amy to put a communication out requesting help
7	<p>Canteen</p> <p>Nil update.</p> <p>Government has rolled out a grant called supporting schools canteen. Julie and Craig put in a submission for \$48K worth of new equipment.</p>	
8	<p>Next Meeting</p> <p>22nd June 2026</p>	
	Meeting Closed:	8:00pm



Booragoon P&C Treasurers Report - May 2026

P&C Revenue YTD:



Summary:

Revenue:

	Current	FY 2026 YTD	FY 2025 YTD
Canteen Income	\$ 7,502	\$ 17,579	\$ 73,995
Fundraising	\$ 1,743	\$ 2,524	\$ 35,857
P&C Contributions	\$ 780	\$ 16,364	\$ 20,860
Leavers Shirts	\$ -	\$ 5,095	\$ 5,755
Uniform Shop Sales	\$ 405	\$ 1,147	\$ 4,843
Other	\$ 58	\$ 182	\$ 2,088
Total Revenue	\$ 10,488	\$ 42,890	\$ 143,398

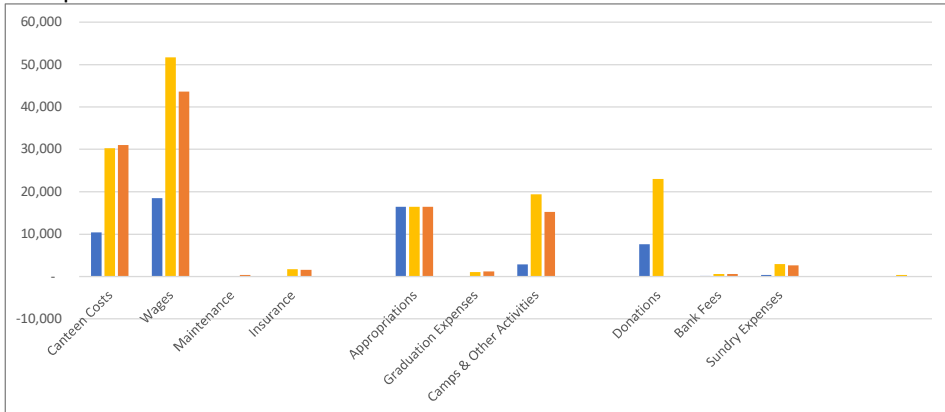
Expenses:

Canteen Running Costs	\$ 13,164	\$ 28,932	\$ 83,766
Appropriations	\$ 16,500	\$ 16,500	\$ 16,500
Graduation, Camps and Activities	\$ 1,379	\$ 2,802	\$ 20,412
Donations	\$ 7,647	\$ 7,647	\$ 23,018
Bank Fees	\$ -	\$ 144	\$ 627
Other Expenses	\$ 195	\$ 405	\$ 2,934
Depreciation	\$ 273	\$ 457	\$ 376
Total Expenses	\$ 39,159	\$ 56,888	\$ 147,633
Operating Gain/ (Loss)	-\$ 28,670	-\$ 13,998	-\$ 4,235

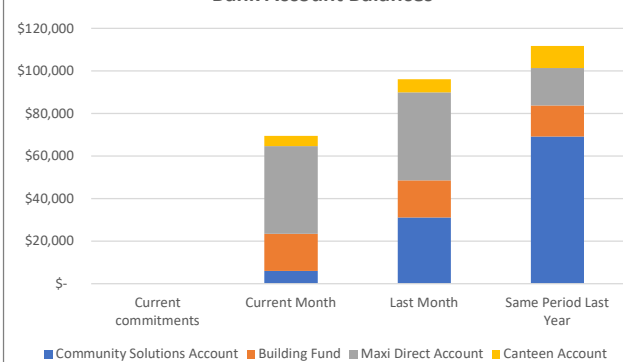
Notes:

- * Canteen stock estimate \$1,705
- * Bank balances as at 24 May 2026

P&C Expenses YTD:



Bank Account Balances



Unidentified Transactions:

19/01/2026	-\$	438.90
2/02/2026	\$	882.00



Detailed Activity Profit Breakdown - May 2026

	Cash for			Canteen			Entertainment			School Camp		Sports Day		Election				Total				
	Canteen	Containers	BODs	Colour Run	Contributions	Contributions	Easter Raffle	Books	Jumble Sale	Leavers Shirts	P&C Donations	Picture Plates	Out	Fundraising	Uniform Shop	Yr6 Graduation	Fundraising		School Disco	School Bags	Hoys Movie Tickets	Other
Revenue	17,579	160	-	-	10,994	5,370	2,160	14	-	5,095	-	-	-	-	397	-	-	-	750	-	22	42,895
Fundraising	-	-	-	-	-	-	(45)	-	-	-	-	-	-	-	-	-	-	-	(609)	-	-	(2,179)
Donations	-	-	-	-	-	-	-	-	-	-	(7,647)	-	-	-	-	-	-	-	-	-	-	(7,647)
Contributions	-	-	-	-	(16,500)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(16,500)
Graduation Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Camps & Other	-	-	(420)	-	-	-	-	-	-	(84)	-	-	-	-	-	68	-	(187)	-	-	-	(623)
Canteen	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Wages	(18,510)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(18,510)
Canteen Costs	(10,422)	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(10,422)
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Banks Fees	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(144)	(144)
Sundry Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(405)	(405)
Depreciation	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	(457)	(457)
Total Expenses	(28,932)	-	(420)	-	(16,500)	-	(45)	-	-	(84)	(7,647)	-	-	-	-	68	-	(187)	(609)	-	(1,007)	(56,888)
	(11,353)	160	(420)	-	(5,506)	5,370	2,115	14	-	5,011	(7,647)	-	-	-	397	68	-	(187)	141	-	(985)	(13,994)

Notes:

**BOORAGOON PRIMARY SCHOOL
PARENTS AND CITIZENS' ASSOCIATION
PRINCIPAL'S REPORT**



STUDENT ENROLMENT

Our current student enrolment stands at 447 children, and we currently have another 6 enrolments pending for the commencement of Term 3.

STAFFING UPDATE

1. Mrs Marston will be returning to work on Thursday and Fridays commencing this week – it is envisaged that this will be a transition to her regular working times.
2. I can also share that Miss Lindsay and Miss Walker will be retiring from the Department of Education at the end of this term.

CAPITAL WORKS UPDATE

We have been advised that during the upcoming vacation period, works will take place to replace the ceilings in Rooms 1, 2, 5, junior girls' toilets and the canteen. These upgrades are part of our ongoing commitment to maintaining safe spaces across the school. The timing of the works has been planned to ensure minimal disruption to students, staff and canteen operations, and all areas should be operational for the start of next term.

P&C DAY

Last week we acknowledged P&C Day and recognised the wonderful contribution our Parents & Citizens Association makes to our school. We extend our sincere thanks to Nika and the executive team for your outstanding leadership and commitment to our school community. We had limited response to our planned morning tea so we will incorporate it into a larger thank you event in Term 4.

NEW PA SYSTEM

We would like to thank the P&C for funding our new PA system. It already improved the clarity and reliability of our sound system at our ANZAC Day service and will be a great resource at school events. We genuinely appreciate your continued support of the school.

NATIONAL RECONCILIATION WEEK

National Reconciliation Week takes place each year from 27 May to 3 June, and it's an important time for all Australians to reflect on our shared histories, cultures and achievements. The theme for 2026 is "All In" and our school will be facilitating a range of activities to acknowledge and engage with this significant cultural event.

KAARTIDIJIN – PHASE 2 (COMPASS)

The Kaartidjin Phase 2 implementation has now been paused and purchasing etc is business as usual. We are still moving to the next stage of the Kaartidjin finance changes, but the timeline is now undetermined. Phase 2 introduces several changes to school finance operations, including:

- moving from cash accounting to accrual accounting
- introducing GL account string components as the new School Chart of Accounts
- implementing debtor-based billing through Compass
- replacing paper approvals with electronic workflow approvals in CiA (a new application).

SCHOOL DEVELOPMENT DAYS & REPORTING TO PARENTS DAY

We would like to remind parents and carers about the following School Development days:

- Fri, 29 May
- Fri 4 September
- Mon, 12 October

Please also note that Wednesday, 5 August (Week 3, Term 3) is a full day for reporting to parents and children do not attend school.

STUDENT ACTIVITIES

- Wed, 27 May MDISSA Winter Carnival
Year 2 excursion to Kings Park
- Tues, 2 June Super Science students (Applecross SHS)
- Wed, 3 June Reconciliation Day
- Thurs, 4 June Super Science students (Applecross SHS)
- Fri, 12 June Room 10 assembly
- Fri, 19 June House cross-country carnival
- Fri, 26 June Music assembly

Craig Ashby
PRINCIPAL

25 May 2026